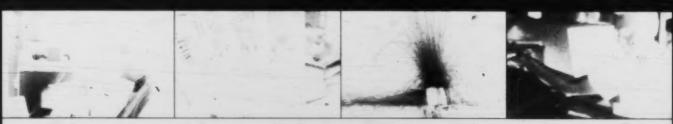
**Annual Report** 

2002-2003





**Annual Report** 

2002 - 2003



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Note: In this document, the masculine gender refers to both men and women and is used solely for simplicity and comprehension purposes

As well, the names of government departments used in this report are those in effect during the 2002-2003 fiscal year

#### Statement from the President and Chief Executive Officer

The information contained in this annual report is my responsibility. This responsibility includes the reliability of the data contained in the report and the related controls.

The results and data contained in Investissement Québec's 2002-2003 annual report:

- describe faithfully the mission, mandates and values of the Corporation
- present the objectives, indicators and results;
- present accurate and reliable data.

I declare that the data contained in this annual report as well as the related controls are reliable and that they reflect the situation as it existed on March 31, 2003

Ceusu' lou'.

André Côté

Vice-President, Administration and

Acting President and Chief Executive Office

Québec City, June 3, 2003

#### Table of Contents

- 5. Introduction
- 6 Mission
- 7 Highlights of 2002-2003
- 9. Message from the President and Chief Executive Officer.
- 11 Year's Review
- 12 Overall Results
- 14 Investment Growth
- 27. Client Service
- 29 An Economically Profitable Corporation
- 30 Impact by Program
- 35 Economic Profitability Ratio
- 37 Impact on Quebec Economy
- 39 Management
- 40 Corporate Governance and Organizational Structure
- 44 Human Resources
- 46 Management Instruments
- 47 Management of Financial and Operational Risks
- 49 Financial Information
- 51 Financial Review by Management
- 54 Financial Statements
- 77 Appendices

# Introduction

01

Mission	6
Highlights of 2002-2003	7
Message from the President and Chief Executive Officer	9

#### Mission

The mission of the Corporation is to promote investment growth in Québec and thus contribute to the economic development of Québec and the creation of employment opportunities.

It centralizes and consolidates the government's actions to seek out, promote and support investment, and acts as the main channel of communications with businesses.

It strives to stimulate domestic investment and to attract investors from outside Québec. It promotes Québec among foreign investors as an excellent place for investment. It guides investors in their dealings with the government, and provides them, directly or through its subsidiaries, with financial and technical support.

It participates in the growth of businesses, in particular by facilitating research and development as well as export activities.

It also works to maintain investments in Québec by providing financial and technical support, directly or through its subsidiaries, to businesses established in Québec that show particular dynamism or potential.

#### **Values**

- · Competence, team spirit and initiative
- Trust, openness and efficiency, the underpinnings of its client relations.
- · Effectiveness, rigour and transparency in management

#### Objective

The main objective of Investissement Quebec and its subsidiaries, according to the 2002-2005 three-year business plan, is to support \$13 billion worth of investments over three years, including \$4.4 billion in 2002-2003. To this end, the Corporation has adopted the following strategies:

- create La Financière du Québec to improve access to financing for Québec businesses, notably by adapting its financing products and developing its network of business centres in Québec;
- stimulate foreign investment through a targeted approach for promotion, prospecting and support.

#### Highlights of 2002-2003

For the April 1, 2002 to March 31, 2003 period, Investissement Québec authorized 1,054 financing operations totalling \$1.3 billion, which will lead to investment projects valued at \$6.6 billion and create 13,881 jobs' over a three-year period.

#### **Financial support**

1.054
\$1 308 billion
\$6.599 billion
871
13,881

Expertise	
Recommendations for external organizations	186
Immigrant Investors Program	155
Fiscal measures related to job creation	
<ul> <li>New certificates and attestations</li> </ul>	411
<ul> <li>Attestation renewals</li> </ul>	714
Fiscal measures related to business capitalization -	
Québec Business Investment Companies (QBICs)	
<ul> <li>Number of QBICs registered</li> </ul>	34
<ul> <li>Number of investments validated</li> </ul>	53
<ul> <li>Value of investments</li> </ul>	\$7.0 million

According to the plan provided by the companies, project completion and job creation are spread over a maximum period of three years.

#### Message from the President and Chief Executive Officer

For the second straight year, Investissement Québec carried out more than one thousand financing operations to stimulate private investment and economic activity in Québec.

With a total of \$1.3 billion in financing authorized in 2002-2003, investments worth \$6.6 billion should be realized over the next three years. The Corporation therefore exceeded the objective of \$4.4 billion set in its three-year business plan by 50%, which once again reflects its dynamism in supporting and boosting investment in Québec.

Moreover, during the year, promotion and prospecting activities intensified in order to increase investments by foreign companies in Québec. These efforts helped support more than 70 projects for the establishment, expansion and modernization of businesses in Québec.

In 2002-2003, Investissement Québec also created its new subsidiary, La Financière du Québec, whose role is to support Québec's small and medium-sized businesses (SMBs). The Corporation's organizational structure was changed accordingly to include La Financière du Québec and to bring the financing sections that support Québec SMBs under La Financière du Québec. A specialized financing and fiscal measures division reporting directly to Investissement Québec was created and comprises the fiscal measures and financing departments. The Corporation also continued to establish its regional network, which now has 12 business centres in Québec.

Along with these changes, the operational processes of Investissement Québec and its subsidiaries were analyzed in collaboration with the employees in a sustained effort to improve client service.

This year marks the fifth anniversary of Investissement Québec. Since its creation, thanks to its employees and the support of the members of the Board of Directors, the Corporation has been able to meet the needs of businesses by authorizing 4,650 financing operations worth a total of \$4.5 billion and supporting investments estimated at \$25.3 billion. According to the data provided by companies, this could ultimately contribute to the direct creation of 107,000 jobs in Québec.

Cecan' lou'.

Andre Côte Vice-President, Administration and

Acting President and Chief Executive Officer

## Year's Review

02

**Overall Results** 12 Investment Growth 14 Investments of \$6.6 billion 14 Expertise 19 Foreign Investments 23 **Prospecting Activities** 24 **Promotion Activities** 25 Files Under Review 26 Client Service 27 **Client Satisfaction** 27 **Changes in Fiscal Measures and Financing Products** 27

#### **Overall Results**

Investissement Québec measures its results for the 2002-2003 fiscal year mainly in terms of investments made by its clients, job creation, tax and incidental tax impact, employee productivity and client satisfaction.

#### **Overall Results**

	2002-2003	2001-2002	2000-2001
Financing operations			
	1,054	1,066	929
	\$1,307.9 M	\$1,036.0 M	\$802.6 M
Value of projects financed:	\$6,598.6 M	\$4,465 3 M	\$5.391.9 M
	48,256	54/569	40,891
Number of jobs created	13,881	18,391	24,228
Indicators			
Average value of projects financed per company	\$7.57 M	\$4.91 M	\$6.58 M
Investment per \$1 of financing.			\$6.72
Jobs created per \$1 million of financing.		1.8:	
Number of financing operations per employee		2,82	
Expenses per \$100 of financing operation authorized and administered	\$2.86	\$3.20	\$3.62
Financing authorized per employee:	\$3.46 M	\$2.74 M	\$2.31 M
Average processing time for a financing application (days)			54
			93%
Tax and incidental tax impact attributable to the Corporation's activities (*)			
Related to project implementation	\$121 7 M	\$129.9 M	\$137.1 M
Related to the activities of companies			
	79%		
	\$526.3 M		\$552.4 M
	\$6.18.5 M		\$689.5 M
	\$245.5 M	\$215.9 M	\$147.2 M
	2.64/1		4.68/1

<sup>1)</sup> According to the plan provided by the companies, project completion and job creation are spread over a maximum period of three years.

During the 2002-2003 fiscal year, the number of financing operations authorized remained stable when compared with the results of 2001-2002, with a slight decrease of 1.2%. However, financing granted rose by 26.2%, while the value of projects increased by 47.8%. Job creation did not follow this trend, declining by 24.5% compared with the previous year, because companies realized projects that were more capital-intensive and less labour-intensive.

<sup>(2)</sup> See the section entitled. 'Client Satisfaction', on page 37, for the calculation of this percentage.

<sup>(4)</sup> The evaluation concerned the files of companies whose fiscal year-end fell between July 1, 2001 and June 30, 2002

<sup>(5)</sup> Due to the adjustment of certain data, the costs and cost-benefit ratios presented in the 2001/2002 annual report were revised and replaced with those appears on the fallor above.

#### YEAR'S REVIEW

Value of Projects Financed, by Objective

	Value (SM)			
Program	Objectives	Results	Variation	
FAIRE	2,650	4,645	75%	
Government mandates and Buyer Credit	666	839	26%	
SMB Financial **	900	954		
Biolevier	200	114	(43%)	
SMB Spark	50	47	(6%)	
Total	4,466	6,599	48%	

(1) Including the financing of cooperatives and non-profit organizations

In 2002-2003, the Corporation financed projects worth a total of \$6.6 billion, exceeding the objective set in its business plan by 48%.

The results surpass the objectives for all programs, primarily the FAIRE program, which supported major projects with a total value of \$2.4 billion. However, investments in the SMB Spark business start-up program were 6% below the objectives. Likewise, results were 43% lower than the objectives for the Biolevier capitalization program. This difference is attributable to the low number of authorized files due to investors greater caution in the biotechnology sector, which extended the time required to satisfy the prerequisites for file approval. This delay should be made up over the coming fiscal year, given the number of files being negotiated presently. Investment objectives not realized under this program were deferred to the 2003-2004 fiscal year.

### Investment Growth

#### Investments of \$6.6 billion

For the second straight year, the Corporation carried out more than one thousand financing operations, authorizing 1,054 operations to support the projects of 871 businesses for a total value of \$6.6 billion. These financing operations are broken down by program, region, sector and type of operation in the following tables.

Financing Granted by Program or Program Segment, 2002-2003

	Numl of Financing		Value (\$N	0	Number of Jobs Declared by the Companies		
Program or Program Segment	Objectives ®	Authorizations	Financing	Projects ***	Existing	New	
SMB Financial							
		122	68.9		4,513	1,843	
		324	80.2	361.9	7,270	1,980	
			12.1	34.8		190	
			12.5	40.3			
			13.6	43.1		236	
			50.1	116.6	4,331	328	
			4.3				
Sub-total	597	634	256.8	877.9	21,789	5,186	
Specific programs							
			18.3				
Sub-total	307	289	49.1	122.7	3,821	1,663	
Financing of major projects							
						4,877	
Sub-total	85	131	1,002.0	5,598.0	22,646	7,032	
Total	989	1,054	1,307.9	6,598.6	48,256	13,881	

<sup>(1)</sup> According to the plan provided by the companies, proved compensor and lob creation are spread give a maximum period of three ways

(a) includes the experimentation intersures and QBB. Capitals (4) includes the segment supports of the capital ration for its

<sup>12.</sup> The objectives by program or group am segment are presented as they were established in the 2002-2003 action prior

#### YEAR'S REVIEW

Financing Granted by Administrative Region, 2002-2003

			Value (\$M)		Number of Jobs Declared by the Companies "	
Administrative Region	Number of Financing Operations	of Financing		Projects."	Existing	New
01- Bas-Saint-Laurent	37	17.7	47.5	1,496	331	
02- Saguenay-Lac-Saint-Jean	64	23.0	58.4	3,443		
03- Capitale nationale		24.0	132.6	2,132	856	
04- Mauricie	24		43.2	539	372	
	47					
06- Montréal		470.3	2,628.3	19,202	5,209	
07- Outaouais	34		52.9			
			19.4		243	
09- Côte-Nord		432.6	2,481.4		340	
10- Nord-du-Québec						
11- Gaspésie-Îles-de-la-Madeleine			43.1	779	123	
		82.9	143.5	2,605		
			78.8			
				1,388	387	
15- Laurentides				2,641	474	
16- Montérégie		58.9	328.9	4,547	2,049	
17- Centre-du-Québec				1,562		
Total	1,054	1,307.9	6,598.6	48,256	13,881	

IT According to the plan provided by the companies, project competion and lob creation are spread over a maximum period of three year

YEAR'S REVIEW

Financing Granted by Economic Sector, 2002-2003

		Value (\$M)		Number of Jobs Declared by the Companies "	
Economic Sector	Number of Financing Operations	Financing	Projects (*)	Existing	New
Primary					
Agriculture and fishery		0.8		23	
			7.8	1,823	79
		0.2	0.4	2	
Sub-total	18	7.4	9.3	1,848	102
Secondary					
Food and beverage		38.9	290.6	4,252	902
Rubber and plastic			140.9	2,943	637
				253	
Textile products and primary processing textile		8.4	58.3	827	586
Clothing			18.5	1,905	243
Wood products		19.9	80.2	1,823	328
		3.9	9.1	365	
Paper			179.0	2,178	
			168.4	827	291
Primary processing metals and metal products		451.8	2.565.4	4.162	812
Machinery			74.1	1,562	749
Transportation equipment		308.4	1,119.8	3.077	1.746
Electrical and electronic products		38.6	120.6	2.926	
Non-metallic mineral products			48.8	317	82
		95.3	575.6	2.329	1,128
industries products	29	15.0	65.1	1,528	326
Various manufacturing industries	583	1,123.0	5,518.1	31,274	9,030
Sub-total Tertiary	303	1,123.0	3,318.1	31,274	9,030
Professional, scientific and technical services		41.5	130.4	2.070	437
Design of computer systems and related services				1.896	578
Telephone call centres			25.0		
Health care and social services		10.9	28.7	820	381
Other corporate services				230	
Lodging and food services				447	
Various services		82.5			
Sub-total	453	177.5	1,071.2	15,134	4,749
Total	1,054	1,307.9	6,598.6	48,256	13,881

III. According to the plan provided by the companies, project in moletan and job creation are spread over a maximum period of three weeks

VEAR'S REVIEW

A	67.1%
B	7.1%
	11.7%
D	0.5%
E	2.7%
F	3.3%
G	5.5%
H	2.1%



the designation of the later

Breakdown of Financing Operations 7, 2002-2003 (by Value)

A	39.0%
	4.0%
C	29.3%
	1.6%
	10.4%
	11.4%
	3.900
	0.4%



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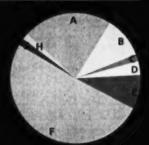
With respect to the types of financing operations authorized during the fiscal year, two comments are worth noting:

- Loan guarantees, loans and equity loans are predominant, representing 86% of the number of financing operations. The value of these operations represents 72% of the Corporation's overall commitments.
- Non-refundable or conditional-refund contributions and interest-free loans represent 7% of the number of financing operations, while the value of these operations represents more than 23%.

#### VEAR & REVIEW

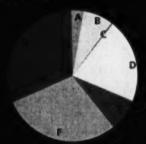
#### Breakdown of Financing Operations - FAIRE (Government Mandates), 2002-2003 (by Number)

A	22.0%
В	10.2%
C	1.7%
D	3.4%
	8.5%
	50.9%
G	1.7%
н	1.6%



#### Breakdown of Financing Operations - FAIRE (Government Mandates), 2002-2003 (by Value)

A	3.1%
	7.4%
C	0.4%
D	20.7%
	7.9%
	29.2%
	31.3%



The financing operations authorized by the Corporation under the FAIRE program (Government mandates) break down as follows:

- Loan guarantees and financial commitment guarantees represent 73% of the number of financing operations. The value of these guarantees represents 32% of total financing.
- The share of non-refundable contributions and interest-free loans is 12% of the number of operations, but represents 29% of total financing.
- The value of financing operations authorized for the preferred share capital category represents more than 31% of total financing, but only 1.7% of the number of operations
- Direct financing (loan and equity loan) represents 12% of the number of operations, but 8% of total financing.

VEAR'S REVIEW

Breakdown of Financing	Operations (II)	2002-2003 /h	w Mumber
Breakdown of rinancing i	operations .	2002-2003 (0	w number

A	Loan guarantee	67.1%
B		7.1%
C	Equity loan	11.7%
D	Conditional-refund contribution	0.5%
E	Interest-free loan	2.7%
F	Non-refundable contribution	3.3%
G	Financial commitment guarantee	5.5%
H	Others	2.1%



All Tarl And EARL (Commons man dated)

Breakdown of Financing Operations (1), 2002-2003 (by Value)

	THE RESERVE THE PROPERTY OF THE PARTY OF THE	
A	Loan guarantee	39.0%
B		4.0%
C	Equity loan	29.3%
D	Conditional-refund contribution	1.6%
E		10.4%
F	Non-refundable contribution	11.4%
G	Financial commitment guarantee	3.9%
H	Others	0.4%



(1) Excluding FAIRE (Government mandates)

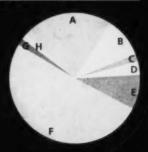
With respect to the types of financing operations authorized during the fiscal year, two comments are worth noting:

- Loan guarantees, loans and equity loans are predominant, representing 86% of the number
  of financing operations. The value of these operations represents 72% of the Corporation's
  overall commitments.
- Non-refundable or conditional-refund contributions and interest-free loans represent 7% of the number of financing operations, while the value of these operations represents more than 23%.

YEAR'S REVIEW

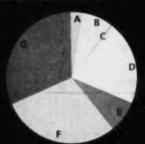
#### Breakdown of Financing Operations - FAIRE (Government Mandates), 2002-2003 (by Number)

A	Loan guarantee	22.0%
B		10.2%
C	Equity loan	1.7%
D	Interest-free loan	3.4%
E	Non-refundable contribution	8.5%
F	Financial commitment guarantee	50.9%
G	Preferred share capital	1.7%
H	Others	1.6%



#### Breakdown of Financing Operations - FAIRE (Government Mandates), 2002-2003 (by Value)

A	Loan guarantee	3.1%
B		7.4%
0	Equity loan	0.4%
D	Interest-free loan	20.7%
E	Non-refundable contribution	7.9%
F	Financial commitment guarantee	29.2%
G	Preferred share capital	31.3%



The financing operations authorized by the Corporation under the FAIRE program (Government mandates) break down as follows:

- Loan guarantees and financial commitment guarantees represent 73% of the number of financing operations. The value of these guarantees represents 32% of total financing.
- The share of non-refundable contributions and interest-free loans is 12% of the number of operations, but represents 29% of total financing.
- The value of financing operations authorized for the preferred share capital category represents more than 31% of total financing, but only 1.7% of the number of operations.
- Direct financing (loan and equity loan) represents 12% of the number of operations, but 8% of total financing.

#### Financing Authorized by La Financière du Québec

La Financière du Québec, a subsidiary of Investissement Québec, authorized 949 financing operations with a total value of \$387 million, including certain projects of the FAIRE program. Loans granted by La Financière account for 40% of this amount, loan guarantees, 52% and interest-free loans and refundable and non-refundable financial contributions, 8%. This financing was mainly granted under the SMB Financial program, for the Production and alliance, Research and development and Ad hoc working capital segments, as well as the Biolevier program. The total value of projects financed by La Financière stood at \$1.4 billion.

#### Expertise

#### **Recommendations to External Organizations**

Recognized for its financial expertise, La Financière du Québec acts as an analyst and advisor for government departments and agencies. During the year, it analyzed 186 investment projects, primarily for the Ministère des Régions' (85.5%).

#### Recommendations to External Organizations

	2002-2003	2001-2002
Ministère des Régions		
Programme de soutien aux projets économiques (P.S.P.E.)		3.7
Sub-total	159	61
Fonds de développement économique de la capitale nationale	15	43
Association touristique régionale de la Gaspésie		
Total	186	106

#### **Immigrant Investors Program**

In 2002-2003, 155 financing operations were authorized under the Immigrant Investors Program, for a total contribution of \$38.8 million. Of this number, 56.8% were implemented in the Montréal, Montérègie and Chaudière-Appalaches regions, representing 57.8% of the value of the projects selected. The total value of projects was \$368.1 million, exceeding the annual objective of \$330 million by 11.5%.

#### Files Authorized Under the Immigrant Investors Program

	Objectives 2002 2003	2002-2003	2001-2002
	330.0		123.9
Financial contribution (\$M)	33.6	38.8	

#### Fiscal Measures Related to Job Creation

Since March 2000, fiscal measures related to job creation have been helping support businesses that create jobs in highly promising sectors (new economy, biotechnology, information and communications technologies, etc.) or in resource regions in Quebec. Investissement Quebec issues eligibility attestations or certificates to these companies.

<sup>2.</sup> Investissement Quebec advises the Ministère des Régions notably regarding the Programme de soutien aux projets économiques IPIS P.E.

#### YEAR'S REVIEW

Attestation applications come from new companies as well as companies already benefiting, from fiscal measures which have to demonstrate each year that they meet the eligibility conditions. In 2002-2003, the Corporation issued 411 new eligibility attestations to companies that expected to create some 7,854 jobs over a maximum period of three years, which is 18% higher than the objective of 347 new attestations it had set for the fiscal year.

#### Certificates and Attestations

		New Certificates and	d Attestations	New Jobs	11821
Fiscal Measure	Objectives 2002 2003	2002-2003	2001-2002	2002-2003	2001 2002
Information Technology Development Centres (CDTI)					599
Cité du multimédia	11	11	19	532	696
New Economy Centres (CNE)	4.7	73	63	2,225	1,578
Centre national des nouvelles technologies de Québec (CNNTQ)	13	23	19	1,183	382
Tax credit for Gaspésie and other maritime regions	10			588	293
Tax credit for Innovation Centres	15	4			
Tax credit for nutraceuticals and functional foods					
Tax credit for resource regions	150	152	127	2,915	3,134
Tax credit for the production of multimedia titles	80	117	57	n. avail.	n. avail.
Tax credit for digital shows	0	0		n. avail.	n. avail.
Tax credit for Technopôle Angus					
Tax credit for the Vallée de l'aluminium	5	9	10	100	n. avail.
Total	347	411	323	7,854	6,682

(1) According to the plan provided by the companies, project completion and lob creation are spread over a maximum period of three years

(2) To avoid double counting, these jobs are not added to those related to financing projects

Hence, SMBs active in highly promising technology sectors continued this year to use tax credits or tax holidays to increase their human resources and expertise, while having the option of moving, into premises adapted to their activities.

Applications concerning tax credits for the production of multimedia titles, which doubled during the fiscal year, were particularly instrumental in the overall increase in the number of certificates and attestations issued in 2002-2003. This increase is attributable notably to the explosion in the edutainment and e-learning software market.

Many applications were also submitted for fiscal measures aimed at SMBs in resource regions, representing 37% of attestations or certificates issued by the Corporation in 2002-2003 and 37% of new jobs forecast.

Investissement Québec also delivered a large number of eligibility attestations' concerning companies that were already benefiting from fiscal measures for more than one year. In 2002-2003, 714 attestations were renewed, 41.8% of which were under the New Economy Centres (CNE) measure, 18.5% in favour of the Information Technology Development Centres (CDTI), and 17.8% and 21.8% respectively for the Cité du multimédia and the Centre national des nouvelles technologies de Québec (CNNTQ).

<sup>3.</sup> Attentations were issued based on the enginety of activities, employees, equipment and foreign specialish

The number of attestations renewed was 13.9% below the stated objective. Applications related to the measures concerning the Cité du multimédia and CDTIs = measures that have been in place for several years now – were fewer than expected due to the difficult economic climate in the new economy sectors.

Attestation Renewals by Fiscal Measure, 2002-2003

	Objectives 2002-2003	2002-2003	2001-2002
Information Technology Development Centres (CDTI)	201	132	167
Cité du multimédia	1.76	127	142
New Economy Centres (CNE)	298	299	244
Centre national des nouvelles technologies de Québec (CNNTQ)	154	156	122
Total	829	714	675

#### Fiscal Measures Related to Business Capitalization

Launched in 1985, Québec Business Investment Companies (QBICs) facilitate investment in the common shares of SMBs, in return for tax benefits. The creation of a QBIC involves the incorporation of a joint stock company, the recruitment of shareholders, and the registration and validation of the investment with Investissement Québec. In 2002-2003, the Corporation registered 34 new QBICs and validated 53 new investment projects with a total value of \$7.0 million. Registrations and validations for this year are lower than those of 2001-2002 and below the objectives set for 2002-2003.

The differences are primarily due to the following factors:

- The weak economy and the wave of mergers, consolidations, fund closings and asset writedowns led the venture capital industry in North America to consolidate its positions and to reduce the amounts invested in businesses. In 2002, the amount of financing in Quebec fell by 27% from 2001, despite a slight 3% increase in the number of financing operations.
- Investors in the industry preferred to finance companies that were already in their portfolios, while QBICs supported start-up businesses, which account for 70% of investments in 2002-2003;
- No QBIC shares were issued for public investments, due to a less favourable stock market environment;
- QBICs mainly supported businesses in the regions, unlike the Québec venture capital industry which, in 2002, concentrated its investments in the Montréal and Capitale nationale regions. The regions received 70% of the amounts invested by QBICs.

Québec Business Investment Companies

	Objectives 2002-2003	2002-2003	2001-2002
Value of investments (\$M)	20.0		

<sup>4</sup> Source Quebec's Venture Capital Industry, 2002, Macdonald & Associates Limited, www.reseaucapital.com

#### Fiscal Measures by Region

New companies that benefited from fiscal measures in 2002-2003 are spread across all of Québec. However, five regions dominate: Montréal (105), Mauricie (60), Bas-Saint-Laurent (49), Capitale nationale (43), and Saguenay-Lac-Saint-Jean (35).

The Mauricie and Capitale nationale regions were very active in creating jobs. The two account for 43% of the 7,854 new jobs created. Fiscal measures in the Montreal region helped create fewer jobs than in 2001-2002, with 557 new jobs versus 1,050 a year earlier.

New Certificates or Attestations by Region

	2002	2003	2001-200	2
Administrative Region	Number of Attestations or Certificates	New Jobs Declared."	Number of Attestations or Certificates	New Jobs "
01- Bas-Saint-Laurent	49	690	57	1,416
02- Saguenay-Lac-Saint-Jean	35	621	31	294
	43		47	
04- Mauricie		1,997	40	1.032
	8			59
	105		63	1,050
07- Outaouais	4			3.73
08- Abitibi-Temiscamingue	22			251
	12			288
10- Nord-du-Quebec	0			
	16	437		202
12- Chaudière-Appalaches	8		8	
	4	275	4	162
	3			
15- Laurentides	9	1.88		
	25		15	320
17- Centre-du-Québec	8			
Sub-total - Resource regions ***	194	4,249	159	3,483
Total on	411	7,854	323	6,682

<sup>(1)</sup> lob creation is spread over a three-year period

<sup>(2)</sup> The resource regions considered in this table are: Bay Saint-Lairent, Saguenay-Lac-Saint-Jean, Mauricie, Abit bi Termscannique, Côte Nord, Nord-du-Québe

and Gaspes elley-della Madelene.

This would double countries these into are not added to those related to financing operations.

#### VEAR'S REVIEW

#### Foreign Investments

In 2002-2003, 42 of the 87 financing operations (48%) authorized under the FAIRE program supported investments worth \$3.84 billion carried out by companies under foreign control. These investments represent 83% of the value of projects supported by this program, compared with 53% last year.

According to the Corporation's 2002-2005 business plan, 45% of the total amount of investments supported under the FAIRE program must be realized by foreign companies. Despite the strong competition between Québec and other locations around the world, Investissement Québec far exceeded its objective for the 2002-2003 fiscal year.

Certain characteristics distinguish investments under foreign control in the FAIRE program:

- The average investment of companies under foreign control was five times greater than that of local companies;
- The leverage of financing on investments by companies under foreign control was 50% higher than that of investments by local companies;
- Investments carried out by companies under foreign control account for higher capital
  expenditures but fewer jobs created per million dollars invested than those of local
  companies.

<sup>5.</sup> A company is considered under foreign control when 50% or more of its voting shares are owned outside Québec

#### YEAR'S REVIEW

#### **Prospecting Activities**

In its prospecting activities, Investissement Québec targeted several foreign companies, offering them customized solutions, regional and sectoral information, possible site locations, financial aid and contact with other private and public economic development stakeholders in Québec.

In 2002-2003, Investissement Québec carried out 193 prospecting initiatives and received 450 missions of foreign investors. The Corporation therefore exceeded its annual objectives in terms of prospecting activities. Compared with the previous fiscal year, the number of prospecting initiatives increased by 4.9%, while the number of missions received rose by 46.6%. In this regard, the Corporation surpassed its objective of 268 by 67.9%. This increase in the number of missions received is partly attributable to the strong interest that companies from all continents, expecially Europe, have for Québec.

It should be noted that 238 proposals were presented to potential investors, an increase of 65% from the previous fiscal year.

#### **Prospecting Initiatives Among Foreign Investors**

	Objectives	March 31, 2003	March 31, 2002
Prospecting initiatives	174	193	184
Missions of potential foreign investors received			
in Québec	268	450	307

During the year, the Corporation did its prospecting mostly in North America, Europe and Latin America. The geographic distribution of its prospecting activities remained virtually unchanged from the previous year. However, missions received from the Americas were proportionately fewer while those from Europe were higher than in 2001-2002.

#### Geographic Breakdown of Prospecting Initiatives, 2002-2003



Thanks to its financing programs and its domestic and international agents, Investissement Quebec obtained 74 projects from foreign companies for total investments of \$4.0 billion. These projects will lead to the creation of 9,743 jobs. Nearly 57% of the projects received financial aid under the FAIRE program.

<sup>6.</sup> According to the plan provided by the companies, project completion and job creation are spread over a maximum period of three years

#### Promotion Activities

#### Foreign Investors

The Corporation has developed a communication and marketing plan aimed at investors in priority economic areas to support its prospecting activities in foreign markets. This strategy and the regular release of information on the Quebec economy, including a quarterly newsletter on international investment, allowed the Corporation to enjoy substantial coverage in several influential foreign publications, which are showing a growing interest in Quebec's dynamic economic model. It also received a dozen foreign journalists and participated in 77 international events to promote Quebec and the Corporation among foreign investors.

Moreover, Investissement Quebec has developed a special communication strategy for its clientele of foreign subsidiaries located in Quebec. Aware of the important role played by this clientele, the Corporation prepared an information bulletin and organized a series of events to develop business ties with these companies.

Investissement Québec won two awards for the quality of its promotional material from the International Economic Development Council (IEDC). It also received three awards at the Canadian Economic Development Association (CEDA) convention for its communication and marketing tools as well as for its Web site.

These awards place Investissement Quebec among the best agencies in the world for the quality of its promotional material and prospecting tools. Investissement Quebec was also recognized as being one of the ten best economic agencies in North America by the trade publication *Site Selection* during the convention of the International Development Research. Council in Salt Lake City in May 2002.

#### **Ouébec Investors**

Investissement Quebec organized a broad range of activities to promote its financial products and those of its subsidiary. La Financiere du Quebec, among Quebec-based companies. These promotional activites produced positive results for the Corporation.

In Quebec, representatives from Investissement Quebec and La Financière du Quebec participated in about 170 public events conventions, galas, fairs and exhibitions-generally organized by various economic stakeholders, such as chambers of commerce or sectoral associations. The Corporation also held several seminars to explain its financial products to its partners and potential clients.

In addition, Investissement Québec held 39 press conferences, issued 66 press releases and handled 150 enquiries from the print and electronic media. These sustained activities led to the publication of 26 feature articles and nearly 700 neutral or favourable mentions in different media.

For the third straight year, the Corporation also linked up with the magazine *PME* to publish the guide entitled "En Affaires au Quebec", 25,000 copies of which were distributed to business clients.

#### Files Under Review

As at March 31, 2003, Investissement Québec had 1,000 files under review providing a positive outlook for the 2003-2004 fiscal year. Of this number, 641 were financing applications and 346 were applications for attestations or eligibility certificates.

#### Files Under Review

	March 31, 2003	March 31, 2002	Variation
New financing applications			
- Short-term	134	126	6.3%
- Long-term	507	602	(15.8%)
Sub-total Sub-total	641	728	(12.0%)
Applications for eligibility attestations or certificates	346	138	150.7%
Applications under the immigrant investors Program.	13	9	44.4%
Total	1,000	875	14.3%

#### Commitments

		March 31, 2003	March 31, 2002	Variation
Total commitments	(SM)	2,093	1,957	7.0%

<sup>(1)</sup> Financing applications under the FAIRE, SMB Financial, NPO Guarantee, Coop Guarantee, Capitalization of social economy enterprise

Financing applications for the year were down 12% from those of March 31, 2002, mainly due to a 15.8% decrease in long-term financing applications attributable to:

- · the decline in applications being studied under the SMB Spark program;
- the elimination of the economic aid measure as at March 31, 2003;
- · a decrease in support applications for large projects.

Applications for attestations or eligibility certificates for fiscal measures more than doubled (+ 150.7%) from the previous fiscal year. This strong increase is attributable to many factors, including:

- · better knowledge of the measure to support processing activities in resource regions;
- strong growth of the edutainment and e-learning software market, in respect of which
  companies request tax credits for the production of multimedia titles.

<sup>(2)</sup> Applications for attestations or eligibility certificates concerning fiscal measures and QBICs

<sup>(3)</sup> Intal commitments correspond to Note 22 of the financial statement

#### Client Service

#### Client Satisfaction

Service quality is of strategic importance for Investissement Québec. It is defined mainly in terms of reception, professionalism and competence, flexibility, application processing time and accessibility. Each year, the Corporation assesses the level of satisfaction of its clients and partners with regard to its contribution and its collaboration.

Between June 2002 and January 2003, it conducted a survey on 722 client companies and 526 partner financial institutions. At the end of April 2003, the response rate was 37% for clients and 38% for financial institutions.

Assessed on the basis of five priority aspects, the Corporation's quality of service is generally very appreciated by its clients and partners, who say overall that they are satisfied with Investissement Québec's services, with satisfaction rates of 86% and 91%, respectively.

#### Satisfaction Rate

	2002 2003		2001-2002		
	Client Companies	Financial Institutions	Client Companies	Financia Institution:	
Reception	88%	91%	93%	93%	
Professionalism and competence	89%	94%	93%	95%	
Adaptability and flexibility	85%	93%	91%	94%	
Processing time	78%	81%	87%	92%	
Accessibility and visibility	84%	89%	88%	94%	
General satisfaction	86%	91%	91%	94%	

(1) Satisfaction for all aspects evaluated

This survey also shows the importance that companies and financial institutions place on professionalism and competence. As in years past, this service element is considered the most important and the most satisfying as well as the primary strength of Investissement Quebec.

It should be noted that a detailed analysis of the results of the 2002-2003 client satisfaction survey is being carried out and will provide a better comparison of the changes from one year to the next.

#### Changes in Fiscal Measures and Financing Products

In the complementary budget statement for 2002-2003, the Québec government changed the Corporation's line of financing and fiscal products to better meet the needs of companies and to account for the economic slowdown.

New financing and fiscal tools were developed, aimed primarily at stimulating the creation and establishment of businesses in the biotechnology sector. Hence, a new capitalization program called Biolevier was launched, as well as new tax credits designed for companies specializing in the development of nutraceuticals, functional foods and human health.

New sites, the Innovation Centres, were designed and offer tax credits to companies in order to stimulate the knowledge economy.

Finally, changes were made to fiscal measures in order to encourage processing activities in resource regions.

Revisions of the terms and conditions of programs were envisaged to ensure that the Corporation's products are better adapted to its clients' needs. This exercise is still ongoing.

# An Economically Profitable Corporation

03

Impact by Program	3
Value of Input for Economic Impact	3
Jobs	3
Added Value	3
Québec Government Revenue	3
Economic Profitability Ratio	3
Impact on Québec Economy	3

#### Impact by Program

Evaluated in terms of jobs, added value and tax and incidental tax revenue collected by the Québec government, impact of the activities of Investissement Quebec and its subsidiaries. La Financière du Québec and IQ Immigrants Investisseurs inc., is presented in this section for the

- · portfolio segment, which corresponds to the value of the annual economic activity generated by the Corporation's clients that have obtained financing since 1988;
- · projects segment, representing the value of the establishment of assets for projects. approved during the 2002-2003 fiscal year, mainly in the construction, machinery manufacturing and production equipment sectors.

#### Value of Input for Economic Impact

The evaluation of the economic impact of the projects segment is based on the projects financed during the 2002-2003 fiscal year. It concerns 87% of the financing operations granted, since financing offers refused as at March 31, 2003 and financing of export sales are excluded from this evaluation.

The evaluation of the Corporation's portfolio reflects the overall activity of companies financed between 1988 and 2003 and whose file is still active and administered by the Corporation. Companies used in the evaluation are those whose financial statements" were available at the time of the evaluation. Consequently, this year's analysis concerns 79% of the companies in the portfolio.

The evaluation method is presented in Appendix 6. Companies whose fiscal year ended between July 1, 2001 and June 30, 2002.



Value of Input on Economic Impact ", 2002-2003

Projects		Partfolio			
Towns 1	3.00000	Propertion of		Financial Support	
Program or Program Segment	Simulated Value (SM)	Simulated Value / Authorized Value	Sales (SM)	Total (SM)	Sample (SM)
SMB Financial					
	171.3	100%	2,433.8	210.9	173.8
Consolidation	48.2	99%	240.6	18.7	17.8
		100%		25.6	22.0
	371.7	94%	466.2	54.9	
		92%	1,769.1	125.5	116.8
	12.2	99%	119.7		6.3
				3.5	3.5
				0.2	0.2
	112.2	96%	1,053.6	78.3	67.0
	22.5	89%	268.6	6.8	5.9
	12.2	100%			
Specific programs					
		94%	1,263.5		109.1
	39.4	99%	313.3		77.0
			81.5		17.8
Expertise					
	333.5		924.0		
Major projects					
	114.0	100%			
	4,630.8		15,768.1	1,278.0	912.0
			3,259.6	720.0	714.5
Total ®	6,036.6	87%	24,541.7	2,824.0	2,335.9

#### Jobs

For the projects segment, companies that benefited from the FAIRE program (22,241 jobs), the Research and development segment (7,194) of the SMB Financial program as well as the immigrant Investors program (2,809) hired the largest number of workers to implement their projects.

As for the porfolio segment, apart from the FAIRE program (126,011 jobs), the Investment (28,981) and Exports (22,074) segments of the SMB Financial program as well as government mandates (24,799) had the greatest impact on employment in Québec.

it should be noted that the leading programs or program segments in terms of jobs have been offered for several years now by Investissement Québec.

Jobs "by Program or Program Segment, 2002-2003

	Related to Projects			Related to Portfulio		
Program or Program Segment	Direct	Indirect	Total	Direct	Indirect	Total
SMB Financial						
					8,500	28,981
						2,470
						1,123
	5,839			4,308	1,658	5,966
			1,241			
						123
						11,019
						3,753
	142					415
Specific programs						
						21,130
						11,368
				828	325	1,153
Recyc-Québec						
Expertise						
			2,809	5,962	4,213	
Major projects						
			1,863			4
				16,046	8,753	
	10,654	11,587	22,241		48,454	
Total III	24,069	16,726	40,795	151,948	79,880	231,828

#### Added Value

A company produces added value when it establishes assets to carry out its projects or transforms. raw materials, goods or components with Quebec content. Added value is also evaluated in terms. of the impact of the company's sales as well as those of its suppliers.

For the projects segment, the FAIRE program continues to dominate, with nearly \$1.4 billion in added value, followed by the Research and development segment of the SMB Financial program, with an estimated added value of \$305.7 million.

The FAIRE program also stands out in the portolio segment, with an added value of \$8.9 billion.

Added Value by Program or Program Segment, 2002-2003

Program or Program Segment	Related to Projects (SM)	Related to Portfolio (SM)	Portfolio Productivity (Added Value Per Job) (\$)
SMB Financial			
			63,412
	8.3	59.4	52,872
		306.0	
	61.0	1,146.3	51,928
			71,520
			57,570
			52,268
	76.5		
			45,283
Specific programs			
	25.9		42,557
Capitalization of social economy enterprises	28.8		24,553
SMB Spark	26.8		48,960
Expertise			
		574.7	
Major projects			
			88,056
FAIRE	1,433.5		70,483
			71,620
Total ®	2,350.5	14,458.8	62,369

#### AN ECONOMICALLY PROFITABLE CORPORATION

#### Québec Government Revenue

As for the impact on tax and incidental tax revenue, the FAIRE program ranks first (\$1,314.3 million), followed by government mandates (\$228.4 million) and the Investment segment (\$220.6 million) of the SMB Financial program.

Quebec Government Revenue by Program or Program Segment, 2002-2003

	Tax Revenue	Revenue (SM) incidental Tax Revenue (SM)		Total (SM)	
Program or Program Segment	Related to Projects	Related to Portfolio	Related to Projects	Related to Portfolio	
SM8 Financial					
Production and alliance					
Investment	5.4	90.1	7.2	117.9	220.6
Consolidation		100	1.9	10.9	24.9
Tourism:	0.6	4.0	0.8	4.3	9.7
Research & development	22.6	20.2	25.5	22.9	91.2
Exports	3.6	66.8	4.2	84.9	159.5
Working capital					
Growth	0.4	3.5	0.4	4.6	8.9
Ad hoc 1		2.7		3.6	6 3
Ad hac 2		0.4		0.4	0.8
Ad hog 3	4.7	35.8	5.5	48.1	94.1
Recovery	0.7	8.2	0.8	12.4	22.1
Experimentation measure	0.6	1, 8	0.6		5.0
Specific programs					
Group entrepreneurship		55.9	2,1	69.4	129 1
Capitalization of social economy enterprises	2.1	10.6	3.3	16.3	32 3
SMB Spark		3.5		4.5	11.9
Recyc-Québec		0.4			0.7
Expertise					
Immigrant Investors	113	30.9	16.3	41.7	1.00 2
Major projects					
Biolevier	6.0	0.0	6.4	0.0	
Government mandates		113.9		114.5	228.4
FAIRE	92.9	523.1	115.3	583.0	1 314 3
Total <sup>10</sup>	156.4	847.2	192.5	970.5	2,166.6

Sources: Investissement Québec and Institut de la statistique du Québec

(1) Including government mandates financed with funds from the FAIRE program.

<sup>(2)</sup> The same company can benefit from more from one financing operation and herice be accounted for in more than one program or program segment

# **Economic Profitability Ratio**

Investissement Québec systematically evaluates the impact of the projects it finances. In 2002-2003, the Corporation financed projects worth nearly \$6.6 billion. According to projected sales, the companies it supported expect to create 13,881 jobs over the next three years. These new jobs will generate a net increase in employment for the Québec economy.

Firstly, Investissement Québec's model evaluates the impact related to the expansion or construction of buildings, manufacture and the installation of machinery, which mainly generate activities in the construction and machinery manufacturing industries. According to the estimate established using the input-output model, the economic impact related to the establishment of assets financed by the Corporation represents a workload of 40,795 person-years. Engineers, architects, construction workers and technicians will generate \$348.9 million in tax and incidental tax revenue for the Québec government.

Secondly, Investissement Québec analyzes the impact of increased annual sales related to the use of assets financed in previous years. For the current fiscal year, the total sales of 79% of client companies were over \$24.5 billion. According to the input-output evaluation model, achieving these sales requires a workload of 231,828 person-years. For their part, these workers will generate more than \$1.8 billion in various forms of taxes for the government.

Investissement Québec does not claim full credit for the impact of its clients' activities, but rather for the marginal contribution related to its own action. The attribution model is used to evaluate projects whose financial structure exceeds the risk threshold of lending institutions, or projects that would otherwise be implemented outside Québec. In both cases, the model only takes into account the results of companies whose projects generate a net gain for the Québec economy. The result of these operations is used to evaluate the share of the impact attributable to the Corporation's action.

From the overall evaluations and according to the share of the impact attributable to Investissement Québec, total revenue from the implementation of projects is estimated at \$121.7 million or 34.9%, while total revenue related to sales is estimated at \$526.8 million or 29.0%. These revenues amount to \$648.5 million and constitute the revenue that the government derives from Investissement Québec's activities.

#### AN ECONOMICALLY PROFITABLE CORPORATION

Summary of Economic Impact Related to the Activities and Projects of Client Companies of Investissement Quebec

	2002-2003	2001-2002
Projects segment		
Value of simulated projects	\$6,036 6 M	\$4,023.8 M
Economic impact		
Jobs (person-years).	40,795	4.1), 1.06
Added value	\$2,350.5 M	\$2,192.0 M
Québec government revenue	\$348 9 M	\$354.6 M
Portfolio segment		
	\$24.54.0.7 M	\$22,050.2 M
	50 M	\$1,798.0 M
	\$24,541.7 M	\$23,848.2 M
Economic impact		
Jobs (person-years).	231.828	212,880
Added value	\$14,458.8 M	\$15.234.4 M
Added value per job	\$62,369	\$71,563
Québec government revenue	\$1,817.7 M	\$1,753.6 M
Tax and incidental tax revenue attributable to Investissement Quebec		
	\$121.7 M	\$129.9 M
Portfolio segment	\$526.8 M	\$517.2 M
Total revenue attributable to Investissement Quebec	\$648.5 M	\$647.1 M
Costs	\$245.5 M\$	3215.9 M =
Cost-benefit ratio	2.64/1	3.00/1

III According to the sectoral total, which is equivalent to the regional total

(2) Business Start-up Investment Program

(3) Sales for 2001-2002 were adjusted following an improvement in the evaluation method. However, revenue attributable to the Corporation's financing operations are not affected by this change. In the 2001-2002 amusi report, the cost was \$201.9 million, this amount was adjusted to \$215.9 million.

appearing in the fable above.

The foregoing evaluation shows that, for each dollar of cost generated by the Corporation, the Québec government received \$2.64 in tax and incidental tax revenues in 2002-2003. Investissement Québec is therefore an economically profitable corporation, since the Corporation's objective is to reach a ratio greater than 1.

However, in relation to the previous fiscal year, the ratio went from 3.00/1 to 2.64/1. This, decrease is attributable to the improved productivity of Québec workers over the past few years. As a result of this improvement, the government collects fewer tax revenues for an equivalent level of economic activity. In addition, the cost of the FAIRE program has increased because Investissement Québec assumes costs related to files approved since its creation in 1998, it should be noted that the economic impact stems primarily from the use of assets financed. This impact is evident after the project is completed, which means after the disbursement period.

For these reasons, the ratio over a period of five years is a complementary indicator to the annual ratio. The five-year ratio stands at 3.77/1, which reconfirms the Corporation's economic profitability.

# Impact on Québec Economy

The financial support provided by the Corporation to companies whose projects could be realized outside Québec or whose projects exceed the risk threshold of private financial institutions help stimulate the Québec economy.

The contribution of these companies is far from negligible for the economy. In 2002-2003, these companies expected to create 13,881 full-time jobs, which corresponds to 11.7% of the number of net full-time jobs created in the Québec economy in 2002. As for the \$6.6 billion of investments that investissement Québec helped create, they represent 28.3% of the investments made in Québec in 2002.

For companies that could realize their projects outside Québec, the Corporation has developed precise economic indicators based on factors that affect these companies' choice of location, including proximity to the company's market and origin of shareholders. During the fiscal year, 49% of companies had considered relocating to at least one site outside Québec and 48% of projects were proposed by companies under foreign control. These companies export 80% of their production compared with a 64% average for other companies. In addition, these companies can be courted by a multitude of economic development agencies around the world, which further increases the probability of them carrying out their projects outside Québec.

These economic indicators were used to support the financing operations authorized under the FAIRE program. Companies that obtained financing under this program in 2002-2003 represent current export sales, estimated at \$4.7 billion on a total of \$6.6 billion (71%). Furthermore, the biggest exporters, alone account for more than 60% of current jobs. In reality, the production of goods destined for export constitutes an importation of jobs, hence a decrease in unemployment and a net gain for the Québec economy.

<sup>9</sup> Source: Institut de la Statistique du Québec (May 9, 2003)

<sup>10</sup> Source: Institut de la Statistique du Québec (March 28, 2003)

<sup>11.</sup> This data includes only export sales of companies already established in Quebec, for the year preceding the beginning of the investment project. Current sales are therefore a conservative estimate of future export sales once the projects are realized.

<sup>12.</sup> A company is considered a big exporter if its sales outside Quebec are greater than or equal to 70% of its total sale

# Management

04

Corporate Governance and Organizat	ional Structure	40
Boards of Directors		40
Organizational Chart		42
Committees		43
Human Resources		44
Workforce		44
Training and Development		44
Work Attendance		44
Turnover Rate		45
Performance Appraisal Method		45
Pay Equity Legislation and Investissement Qué	bec	45
Process Analysis		45
Management Instruments		46
2002-2005 Three-Year Business Plan		46
Action Plan		46
Monitoring of Activities		46
Management of Financial and Operat	ional Risks	47
Credit Risk		47
Market Risk		47
Liquidity Risk		47
Operational Risk		47

# Corporate Governance and Organizational Structure Boards of Directors

#### Investissement Québec

Made up of 11 members appointed by the government, including the President and Chief Executive Officer of the Corporation, Investissement Québec's Board of Directors includes representatives from the business community, cooperatives, unions and the government. Its role is to ensure that Investissement Québec is properly managed, in the best interest of its clients, employees, partners and the government. In this effort, it relies on the principles of sound management and corporate governance, with the help of tools designed in cooperation with management, including:

- the three-year business plan, which sets out the Corporation's orientations, general objectives and strategies;
- · the action plan, which contains the Corporation's annual goals;
- · the communication policy:
- periodic operating reports as well as the financial statements showing the results in relation to established goals;
- the annual report, with which the Corporation fulfills its obligation of accountability and measures its performance.

In performing its duties, the Board is assisted by an executive committee invested with the power to approve financing operations, as well as an audit committee that monitors the quality of Investissement Quebec's financial information and internal controls. In addition, two ethics committees, whose members are appointed by the Board, are responsible for examining all matters related to the interpretation and application of the Code of Ethics of Employees of Investissement Quebec and its Subsidiaries and the Code of Ethics of the Board of Directors of Investissement Quebec, and to report to the Board.

In addition, the Board of Directors establishes, with the help of Management, the governance principles between Investissement Quebec and its subsidiaries, primarily La Financière du Quebec and IQ Immigrants Investisseurs inc.

#### La Financière du Québec

The Board of Directors of La Financière du Québec is made up of the 11 directors of Investissement Québec and the Director General of La Financière du Québec. The President and Chief Executive Officer of Investissement Québec is the ex officio Chairman of the Board of La Financière du Québec. The main function of the Board is to approve financing granted by La Financière du Québec under the programs it manages.

## IQ Immigrants Investisseurs inc.

Made up of representatives of Investissement Québec, the Ministère des Relations avec les citoyens et de l'Immigration and the Ministère des Finances, de l'Économie et de la Recherche, the Board of Directors of IQ Immigrants Investisseurs inc. ensures that the business of this subsidiary is properly managed. The mission of IQ Immigrants Investisseurs inc. is to receive and manage capital from immigrant investors, and to administer a financial assistance program using investment income, in partnership with financial intermediaries.

#### MANAGEMEN

## Members of the Boards of Directors of Investissement Québec and La Financière du Québec

#### Léopold Beaulieu

President and Chief Executive Officer, Fondaction, le Fonds de développement de la Confédération des syndicats nationaux pour la coopération et l'emploi Chairman of the Advisory Committee on the Social Economy. Chairman of the Audit Committee

#### M' Éric Bédard'

Senior Partner, Fasken Martineau DuMoulin
Chairman of the Ethics Committee of Employees
of Investissement Quebec and its Subsidiaries
Member of the Ethics Committee of the Board of Directors
of Investissement Quebec

#### Michel Boivin

Deputy Minister, Ministère des Ressources naturelles

#### Georges Felli

Deputy Minister, Ministère de l'Industrie et du Commerce

#### Marcel Leblanc

Deputy Minister, ministère de l'Agriculture, des Pécheries et de l'Alimentation

#### Luc Meunier

Associate Deputy Minister, Economic, Fiscal and Budgetary Policies and Financial Institutions, Ministère des Finances, de l'Économie et de la Recherche

#### André Monette

President, Gestion André Monette inc.
Member of the Audit Committee
Member of the Ethics Committee of the Board of Directors
of Investissement Québec.

## Maurice Prud'homme

President and Chief Executive Officer,
Investissement Québec
Chairman of the Board of Investissement Québec
Chairman of the Board of La Financiere du Québec
Chairman of the Ethics Committee of the Board of Directors,
of Investissement Québec
Member of the Audit Committee
Member of the Ethics Committee

of Investissement Quebec and its Subsidiaries.

#### René Roy

General Secretary, Fédération des Travailleurs et Travailleuses du Québec Member of the Audit Committee

# Rosemonde Mandeville

President and Chief Scientific Officer, Biophagepharma.

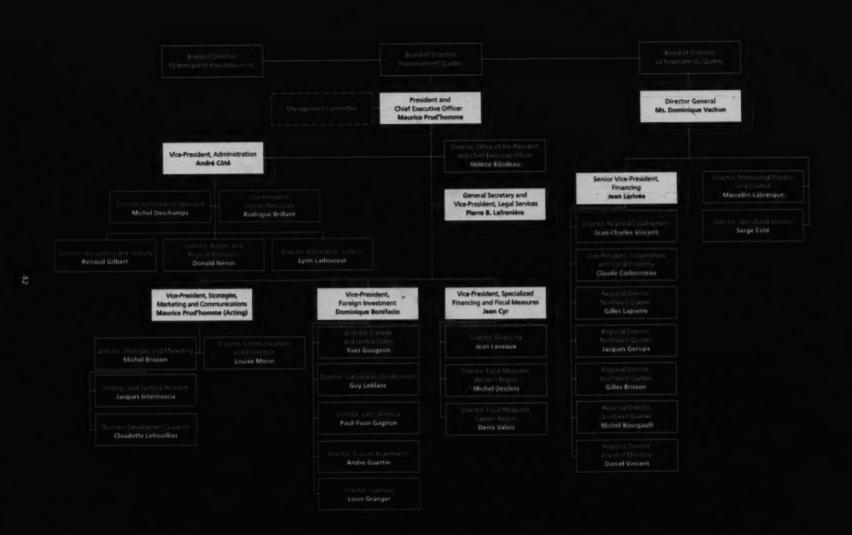
#### Dominique Vachon"

Director General, La Financière du Québec

There is one vacancy on the Board of Directors of Investissement Québec

<sup>\*</sup> Members of the Boards of Directors of Investissement Quebec and La Financiere du Quebec

<sup>\*\*</sup> Member of the Board of Directors of La Financière du Québec



42

MANAGEMENT

#### Committees

## Ethics Committee of Employees of Investissement Québec and its Subsidiaries

This Committee is made up of four members appointed by the Board of Directors of Investissement Quebec. Eric Bedard, Chairman of the Committee and director of Investissement Quebec, Maurice Prud'homme, President and Chief Executive Officer of Investissement Quebec and Acting Vice-President, Strategies, Marketing and Communications, André Côté, Vice-President, Administration, and Pierre B. Lafrenière, General Secretary and Vice-President, Legal Services.

## Ethics Committee of the Board of Directors of Investissement Québec

Chaired by Maurice Prud'homme, President and Chief Executive Officer of Investissement Québec and Acting Vice-President, Strategies, Marketing and Communications, this committee comprises three members designated by the Corporation's Board of Directors. Apart from Mr. Prud'homme, the other members of the Committee are: André Monette, director of Investissement Québec, and Eric Bédard, director of Investissement Québec.

#### Management Committee

The Management Committee is made up of ten members: Maurice Prud'homme, President and Chief Executive Officer of Investissement Québec and Acting Vice-President, Strategies, Marketing and Communications, Dominique Vachon, Director General, La Financière du Québec, André Côté, Vice-President, Administration, Pierre B. Lafrenière, General Secretary and Vice-President, Legal Services, Jean Larivée, Senior Vice-President, Financing, Dominique Bonifacio, Vice-President, Foreign Investment, Jean Cyr, Vice-President, Specialized Financing and Fiscal Measures, Rodrigue Brillant, Vice-President, Human Resources, Hélène Bilodeau, Director of the Office of the President and Chief Executive Officer, and Carole Langlois, Assistant to the President and Chief Executive Officer.

#### MANAGEMENT

## **Human Resources**

#### Workforce

The growing number of new applications for the different programs and measures as well as the rising number of files to be monitored have increased the workload of the Corporation's personnel.

In 2002-2003, Investissement Quebec adopted a strategic orientation based on a proactive approach of listening and getting closer to the client, supported by the development of regional business centres. This orientation calls for the consolidation of the Corporation's workforce and know-how.

Investissement Québec also took in 11 interns, seven at the university level and four at the college level.

#### Changes in Workforce

Changes in workforce			
ob Category	March 31, 2003	March 31, 2002	
Managers	36		
	189	184	
	8		
	59	54	
Clerical staff	86	83	
Total	378	366	

<sup>(1)</sup> Now includes only regular employees. Supernumeraries were able to replace absent employees on a temporary basis

## Training and Development

The Corporation instituted a skills development plan for each of its employees based on the following seven elements; level of expertise, management, development and client service, foreign languages, information technology and office automation, personal development and careers, as well as Investissement Québec's internal training. The Corporation devoted 4.3% of its payroll to personnel training and development, compared with 4.9% last year. This confirms the importance that the Corporation places on the professional development of its employees in order to improve its client service.

## Work Attendance

In 2002-2003, the number of absences for reasons such as illness, maternity leave, personal or family obligations was 6.5 days per employee, representing an absenteeism rate of 2.5%. This rate is slightly lower than that of the previous fiscal year.

It should be noted that investissement Quebec's absenteeism rate is, 15% less than the average absenteeism rate in Quebec (2000).

## Work attendance (absenteeism) as at March 31, 2003

	Investissement Quebec		Quebec ***
	2002-2003	2001-2002	2000
Days lost per worker during the year	6.5		7.8
Rate of absenteeism per year	2.5%	2.5%	3.0%

<sup>(1)</sup> In working days

<sup>(2)</sup> The absenteesminate is obtained by dividing the number of days lost per worker during the year by 260 days

<sup>(3)</sup> Source: Statistics Canada, CANSIM II, table 279-0029; data for 200

MANAGEMENT

#### **Turnover Rate**

The Corporation's turnover rate stood at 7% or 26 departures in 2002-2003, compared with 8.8% or 31 departures in 2001-2002.

#### Performance Appraisal Method

The performance appraisal method requires all the Corporation's employees, regardless of their position, to undergo a periodic evaluation based on performance goals. This method also calls for an incentive compensation policy, which stipulates that all salary increases be based on these goals being achieved or exceeded.

#### Pay Equity Legislation and Investissement Québec

The Corporation became an employer separate from the government in 2001 and was given responsibility for the implementation of the pay equity program.

The two groups affected by the program were professional employees and clerical and technical staff. For the professionals, the pay equity issue has been settled. As for the clerical and technical staff, only job postings remain to be completed, which is generally just a formality.

#### **Process Analysis**

The work of analyzing operational processes which the Corporation began this year involved not just the members of the Management Committee and managers, but also about 50 employees of the Corporation, who analyzed and sketched out the operational processes currently in effect at Investissement Quebec.

The strong participation of the Corporation's employees in such a project reflects their interest and commitment to help move things forward as well as their concern for improving procedures in a sustained guest for efficiency.

# Management Instruments

#### 2002-2005 Three-Year Business Plan

The Corporation finished developing its 2002-2005 three-year business plan, which was approved by the government in November 2002. This plan sets out the strategies, means of action and performance objectives as well as the government's contribution to the financing of the Corporation's activities. It was presented to employees during the year.

#### Action Plan

To implement its three-year business plan, the Corporation establishes an action plan each year indicating its recurring activities and development activities selected based on the strategies set out in the business plan. The 2002-2003 action plan was communicated to the Corporation's employees by the managers.

## Monitoring of Activities

The Corporation uses different tools to monitor its activities, results and financial commitments and to support its decision-making, including an operating report, which shows the objectives set at the beginning of the year in terms of investment, job creation and promotion of Québec and the extent to which these are achieved.

Each quarter, the Management Committee receives a full version of the operating report presenting detailed data on all programs administered by the Corporation as well as on client satisfaction, time required to process files, promotion and communication activities, management of human, budgetary and physical resources, and quarterly financial results.

Other monitoring tools are also used, such as a monthly summary and reports for managers of financing files. These managers also have interactive management indicators that allow them to monitor their financing files in detail and on a weekly basis. The Management Committee also uses an operating report to monitor its actions.

Finally, the operating report is made available to the employees via the Corporation's intranet site.

# Management of Financial and Operational Risks

The Corporation uses several instruments to manage the risks it faces due to the nature of its activities, including credit, market, liquidity and operational risks.

#### Credit Risk

For the Corporation, credit risk is mainly associated with losses it may incur due to the credit quality of its clients. In this regard, it has means to help it make enlightened decisions when analyzing and authorizing a financing operation. In addition, it systematically monitors all financing operations by, among other things, obtaining and analyzing the annual financial statements of client companies, producing a yearly report on progress of these companies, reviewing the risk category on a quarterly basis in order to determine the provision for losses and, in the case of doubtful accounts, updating quarterly the value of securities.

#### Market Risk

Market risk, according to the Corporation's activities, stems basically from interest rate fluctuations. In this regard, the Corporation seeks the best possible matching of the maturity rates of its assets and liabilities. The largest portion of its weekly or monthly variable-rate loans is financed by borrowings with a duration of about one month. The Corporation completes the matching with derivative products. This method of operation is supported by an interest rate risk management policy.

#### Liquidity Risk

Liquidity risk is associated with the difficulties that the Corporation may experience in obtaining capital at a reasonable cost due to market volatility. The management of this risk is supported by an overall financing policy. The Corporation ensures that it has diverse sources of financing as well as a borrowing program for both short-term and long-term loans from the Quebec government's Fonds de financement, in addition, short-term borrowing agreements have been concluded with financial institutions. The amounts authorized under these programs and agreements are sufficient to cover all contingencies.

#### **Operational Risk**

Operational risk is the risk that the Corporation may incur a loss due to an insufficiency or failure of systems and processes or a human error. The Corporation uses several means to manage this risk, including establishing and monitoring procedures concerning information processes, financing operations and human resources management. More specifically, these measures affect:

- · delegation of power and separation of functions;
- · rapid production of reliable management information, such as operating reports;
- physical and logical security of systems and computer data;
- · process of planning the resumption of activities;
- · competence and employee training;
- insurance coverage and appropriate protection of physical assets and offices.

# Financial Information

05

FII	nancial Review by Management	51
	General Comments	51
	Balance Sheet	52
	Statement of Income	53
	Statement of Cash Flows	53
Fi	nancial Statements	54
	Declaration of Responsibility for Financial Information	54
	Auditor's Report	55
	Consolidated Balance Sheet	56
	Consolidated Statement of Income and Surplus	57
	Consolidated Statement of Cash Flows	58
	Notes to Consolidated Financial Statements	50

# Financial Review by Management

#### **General Comments**

The Corporation's consolidated financial statements include the financial statements of its wholly owned subsidiaries, namely, La Financière du Québec, IQ Immigrants Investisseurs inc., 9037-6179 Québec inc., 9071-2076 Québec inc. and 9109-3294 Québec inc. These statements comprise of the consolidated balance sheet, the consolidated statements of income and surplus, the consolidated statement of cash flows, and the notes to the consolidated financial statements.

The net value of the Corporation's financing operations portfolio continued to grow during the fiscal year ended March 31, 2003. The portfolio increased by 21%, from \$1.49 billion as at March 31, 2002 to \$1.80 billion as at March 31, 2003.

This portfolio is made up of loans, shares, units and guarantees. Loans, shares and units are presented as assets on the Corporation's balance sheet, while guarantees are left out of the Corporation's balance sheet, because they are neither an asset nor a liability. However, they are presented at the bottom of the balance sheet and represent the sums that the Corporation may be called upon to pay in case of payment default by companies.

The financing operations comprising the Corporation's portfolio fall into three major categories: operations guaranteed by the Québec government, operations guaranteed at 50%, and non-guaranteed operations. The portion of the portfolio guaranteed by the government and the non-guaranteed operation are presented separately in the notes to the financial statements. The government fully assumes the losses related to guaranteed financing operations, while the Corporation supports the losses associated with non-guaranteed financing operations. As for losses associated with operations guaranteed at 50%, they are assumed equally by the Québec government and the Corporation.

#### **Balance Sheet**

The Corporation's total assets as at March 31, 2003 stood at \$1.82 billion, up 44% compared with the total assets as at March 31, 2002. This improvement is mainly due to the substantial increase in the investment amounts for IQ immigrants Investisseurs inc., which rose from \$154.9 million as at March 31, 2002 to \$438.0 million as at March 31, 2003, and a significant increase in loans.

Moreover, the loan guarantee balance rose substantially, from \$703.8 million for the previous fiscal year to \$883.8 million.

The accumulated provision for losses reached \$437.9 million as at March 31, 2003. Expressed as a percentage of the balance of the Corporation's financing operations portfolio, it has been relatively stable over the past four years, as shown in the table below:

#### Accumulated Provision for Losses as % of Portfolio



The debt/equity ratio, representing the ratio of the Corporation's total short- and long-term debt over equity, progressed as follows:

#### Debt/Equity Ratio



Moreover, the ratio of equity over net value of the non-guaranteed financing operations portfolio went from 0.52 as at March 31, 2002 to 0.65 as at March 31, 2003, a reflection of the Corporation's sound capitalization with respect to the risk losses it assumes.

#### Statement of Income

The Corporation posted net income of \$22.6 million during the year ended March 31, 2003, compared with \$29.4 million for the previous year. This decrease is attributable to a decline in non-recurrent income (risk premium and share of earnings distributed by a limited partnership) as well as a drop in interest charges. However, net income was \$14 million more than the \$8.5 million forecast in the Corporation's business plan. This difference is due to a reduction in the provision for losses assumed by the Corporation and sizeable non-recurrent income (option premium).

Moreover, total expense for the provision for losses stood at \$141.3 million, representing 6.9% of the average financing operations portfolio, compared with \$114.7 million, representing 6.6% of the average financing operations portfolio for 2001-2002. The expense for the provision for losses assumed by the Corporation amounted to \$15.8 million, compared with \$15.2 million in 2001-2002. The Corporation had anticipated an expense of \$20.9 million for this item in its business plan. However, the financial situation of client companies was better than expected.

Operating and administrative expenses totalled \$41.5 million. Expressed as a percentage of the average balance of the financing operations portfolio, they progressed as follows:

#### Operating and Administrative Expenses as % of Average Portfolio

#### Statement of Cash Flows

Cash flows from the Corporation's operations stood at \$1.5 million. Cash disbursements from investment activities were \$542.0 million for the current year, as a result of the increase in the investment and loan balance. For the same reasons, cash flows from financing activities totalled \$510.9 million.

# **Financial Statements**

# Declaration of Responsibility for Financial Information

The preparation and presentation of the consolidated financial statements of Investissement Québec and other information contained in this annual report are the responsibility of management.

This responsibility includes the choice of appropriate accounting policies (outlined in Note 2 of the financial statements).

The financial information appearing in the annual report is consistent with that contained in the financial statements.

The Corporation's accounting system as well as its internal controls and procedures are designed to ensure the reliability of financial data and to provide reasonable assurance that the Corporation's assets are adequately particled against any loss or unauthorized use.

The Board of Directors, which is responsible for monitoring the manner in which management fulfills its responsibilities regarding financial information, approved the financial statements. The Board is assisted in carrying out its mandate by the Audit Committee. This committee meets with management and the auditor, reviews the financial statements, and recommends their approval to the Board. The Audit Committee also receives copies of the audit reports on the optimization of resources and compliance with laws and regulations, particularly the Financial Administration Act.

Cecesi Lãu:

Andre Cote

Vice-President, Administration and Acting President and Chief Executive Officer

finne

Renaud Gilbert, CA

Director, Accounting and Treasury,

#### **Auditor's Report**

To the National Assembly,

I have audited the consolidated balance sheet of Investissement Quebec as at March 31, 2003 and the consolidated statements of income, surplus and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance that the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting policies used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 2003 and the results of its operations and its cash flows for the year then ended, in accordance with the accounting policies described in Note 2. As required by the *Auditor General Act* (R.S.Q., chapter V-5.01), I report that, in my opinion, these policies have been applied on a basis consistent with that of the preceding year.

Moris Paradis

Doris Paradis, CA

Acting Auditor General of Québec

Québec City, June 4, 2003

#### Consolidated Balance Sheet

As at March 31 (in thousands of dollars)

Assets	2003	2002
	73,625	34,101
	438,024	155,009
Loans, less accumulated provision for losses (Notes 5 and 9)	825,344	699,169
Shares, less accumulated provision for losses (Notes 6 and 9)	65,873	67,913
Units, less accumulated provision for losses (Notes 7 and 9)	21,191	
Accumulated provision for losses recoverable from the Québec government (Note 9)	345,328	253,904
	4,470	5,778
Other assets (Note 11)	46,812	20,748
Total assets	1,820,667	1,257,977

Liabilities and equity

manufacture and adjust the second sec		
Liabilities		
Outstanding cheques less cash		
	899	
	399,600	
	1,004,351	537,238
Due and accrued interest on loans to the Fonds de financement du gouvernement du Québec	5,369	
	205,044	
Other liabilities (Note 14)	23,446	20,855
	1,638,709	1,098,663

Equity		
	32,944	
	149,014	126,370
	181,958	159,314
Total liabilities and equity	1,820,667	

Guarantees, less accumulated provision for losses (Notes 8 and 9)	883,754	703,831

Commitments (Note 22)

Contingencies (Note 25)

The notes are an integral part of the financial statements

For the Board of Directors,

André Côté

Arting Chairman of the Board

Fry V Beach

Leopold Beaulier

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# Consolidated Statement of Income and Surplus

For the fiscal year ended March 31 (in thousands of dollars)

For the fiscal year ended March 31 (in thousands of dollars)		
	2003	2002
	63,903	61,667
	5,288	832
	2,412	
	11,360	
	7,722	6,830
	222	
Share of earnings distributed by a limited partnership	266	8,309
	1,075	742
	92,248	101,723
	(26, 119)	(42,996)
	(10,435)	(2,743)
Net income before provision for losses and the following items	55,694	
	(141,277)	(114,695)
Provision for losses recoverable from the Québec government (Note 9)	125,450	99,532
Net income before the following items	39,867	40,821
	(79,634)	(112,822)
	77,271	
	(41,523)	
	27,585	
	(922)	(464)
Net income	22,644	
Surplus at the beginning	126,370	96,941
Surplus at the end	149,014	

The notes are an integral part of the financial statements.

# **Consolidated Statement of Cash Flows**

For the fiscal year ended March 31 (in thousands of dollars)

	2003	2002
Cash flows from operating activities		
	22,644	29,429
Adjustments for:		
	199	
Amortization of discounts and premiums on long-term debt	(994)	
	(15,112)	
	4,275	
	(222)	
	(192)	
	141,277	
	(125,450)	(99,532)
Depreciation of fixed assets	2,218	2,027
Share of income – Affiliated company, Canadair Quebec Capital S.E.N.C.	38	4
	28,681	44,070
Changes in non-cash items related to operating activities (Note 20)	(27,217)	42,492
	1,464	86,562
Cash flows from investment activities		
	(69,083)	
	(267,941)	(150,726)
	(195,439)	
	16,080	
	(82)	
	(910)	
Deferred fees to financial intermediaries	(24,642)	(8,752)
	(542,017)	(202,205)
Cash flows from financing activities		
	44,500	133,600
	674,089	195,600
	(205,982)	
Deferred issuance expenses on long-term debt	(1.716)	
	510,891	180,982
Net increase (decrease) of cash and cash equivalents	(29,662)	
Cash and cash equivalents at beginning of year	33,305	
Cash and cash equivalents at end of year	3,643	33,305
Cash and cash equivalents		
	4,542	
	(899)	
	3,643	33,305
Additional information		
	30,740	

The notes are an integral part of the financial statements

#### **Notes to Consolidated Financial Statements**

As at March 31, 2003 (in thousands of dollars)

## 1. Incorporating Legislation and Nature of Activities

Investissement Québec is a public law legal entity incorporated and governed under the Act respecting Investissement. Québec and La Financière du Québec (R.S.Q., c. l-16.1), and, as such, is not subject to income taxes.

Investissement Québec's mission is to promote investment growth in Québec. It centralizes and consolidates Government action in research, promotion and support for investment. It strives not only to stimulate domestic investment, but also to attract outside investors by promoting Québec as an excellent place for investment, investissement Québec participates in the growth of businesses by facilitating research and development as well as exports. By lending its support to companies already established here, it works to retain current investment in Québec. It can also offer companies and government departments, agencies and corporations a variety of technical services, particularly in the fields of tinancial analysis, credit arrangement and portfolio management, investissement Québec administers the financial assistance programs developed by the government with regard to investment. The Corporation also administers the Act respecting Québec Business Investment Companies (R.S.Q., c. S-29.1), and fulfils any mandate assigned to it by the Government under section 28 of its incorporating statute.

The purpose of La kinancière du Québec, a wholly owned subsidiary of Investissement Québec, is to use its financing operations to support Québec companies or companies that are setting up operations in Québec, mainly by granting them loans or guaranteeing the financial commitments they make to financial institutions. It also administers the financial assistance programs stemming from the Act respecting assistance for the development of cooperatives and non-profit legal persons (R.S.Q., c. A-12.1).

Section 46 of the Act respecting Investissement Québec and La Financière du Québec states that the Parent Company shall establish a business plan, which includes the activities of its subsidiaries, according to the form, content and frequency determined by the Québec government. This plan was approved on November 6, 2002 (decree number 1296-2002), and ends on March 31, 2005.

#### 2. Main Accounting Policies

The consolidated financial statements of the Corporation were prepared by management according to the accounting accounting method and the accounting policies disclosed below. These financial statements include amounts based on best judgments and estimates.

The consolidated financial statements comprise the financial statements of investissement Quebec and those of its wholly owned subsidiaries: La Financière du Quebec IQ Immigrants Investisseurs inc. 9037-6179 Quebec inc. 9021-2076. Quebec inc. and 9109-3294 Quebec inc.

#### Cash and Cash Equivalents

The Corporation presents, under cash and cash equivalents, the temporary investments maturing no later than three months following their acquisition date, outstanding cheques less cash, as well as bank overdraft.

#### Investments

investments are accounted for at cost and discounts on acquisition of investments are charged to the statement of income according to the real-interest method until maturity.

Investment in an affiliated company is accounted for under the equity method

#### Loans, Shares and Units

Loans, including accrued interest receivable, shares and units are recorded at cost. When the credit rating has deteriorated to the extent that there is no reasonable assurance that a loan (principal and interest) will be collected in full, the loan is considered doubtful. The reduction in the accounting value then recognized and any subsequent changes are applied to the provision for losses.

Interest income from loans is recorded using the accounting method. When a loan not guaranteed by the Quebec government becomes doubtful and the borrower owes more than three months' interest, the interest ceases to be recognized. The interest received on such loans is recorded as a recovery up to the amount written off or for which a provision has been entered, and is subsequently recorded as interest income:

The share of earnings distributed by a limited partnership and dividend income on shares are recorded using the accounting method. Gains on disposal of shares are recorded on the date of transfer of the shares.

Foreclosed assets held for sale are considered as doubtful loans and are recorded at the lesser of the balance of the loan at the time of foreclosure or the estimated net proceeds from the sale of the assets. The reduction in the accounting value then recognized and any subsequent changes are applied to the provision for losses.

The book value of loans not guaranteed by the Québec government restructured as low-interest loans, interest-free loans or preferred shares is adjusted according to the present value of net cash flows receivable pursuant to the new provisions, at the real interest rate inherent in the loan. The reduction of the book value resulting from the restructuring is charged to the provision for losses. The increase in the present value, attributable to the passage of time, is accounted for as interest income.

Common shares stemming from restructured loans not guaranteed by the Quebec government are recorded at their book value immediately after the loans have been restructured. The difference between the accounting value of a loan prior to restructuring and the book value of the resulting shares is applied to the provision for losses. Any subsequent decrease in the book value of the shares is also applied to the provision for losses. Any subsequent increase is recognized only upon the sale of the shares, as a gain on the disposal of shares during the current year.

#### Guarantees

The balance of guarantees, less the accumulated provision for losses, is shown at the end of the Corporation's balance sheet.

Guarantee claims are recorded once the disbursement has been approved by the Corporation. Disbursements are then applied to reduce the quarantee balance and the accumulated provision for losses on quarantees.

When the Corporation considers, that there is reasonable assurance of a loan recovery, these disbursements are recorded as assets in accordance with the accounting policies applicable to loans, shares or units

#### Accumulated Provision for Losses

The accumulated provision for losses on loans, shares and units is shown on the Corporation's balance sheet, offset against the value of its assets. The accumulated provision for losses on guarantees is shown as a liability on the balance sheet. According to the Corporation, these provisions represent the most accurate estimate of the foreseeable amounts for losses on financing operations that are part of its portfolio.

Except for companies that benefit from business start-up and re-start investment programs, client companies are classified under five risk categories, determined by using solvency and credit criteria; this classification is updated regularly.

One of these categories is insolvent clients, while another comprises companies that are likely to become insolvent in the short term. All doubtful loans are found in one of these two categories. The provision for losses on financing operations included in these two categories corresponds to the book value of the financing operation, less the estimated realizable value of securities, to which a percentage adjustment is applied based on loan collection experience for the files included in these categories. When a company assigned to either category is winding up, has ceased repaying the Corporation and is unlikely to put its finances in order, the related financing operations are written off.

The three other risk categories comprise companies whose financial profile corresponds to that of the Corporation's target clientele. A group provision is calculated for each of these categories by applying a provision rate to the book value at the financing operations. The provision rate for each category is based on a statistical analysis of the number and size of the losses noted or deemed probable one year after the companies are classified.

Companies that are included in one of the above-mentioned risk categories, whose financing operations show an exceptionally high cumulative balance or present specific characteristics are covered by a specific provision for losses.

A global provision is calculated for business start-up and re-start investment programs. This provision corresponds to the amount of authorized guarantees, to which a rate based on past experience is applied, less disbursements in respect of guarantees under these programs.

Certain loans may be forgiven according to the conditions set out in the loan agreement. The provision for losses, on these loans takes into account the insolvency risks mentioned above and the inherent risk in the loan agreement.

Special class shares are non-participating shares, with no dividends and no redemption date. These shares are covered, by a specific provision for losses.

#### Accumulated Provision for Losses Recoverable from the Québec Government

The Québec government assumes a share of the Corporation's provision for losses. This share corresponds to the provision for losses on financing operations guaranteed by the Québec government.

#### Receivable from the Québec Government

The Québec government contributes to the Corporation's financing by reimbursing certain financial contributions and losses on guaranteed financing operations, by paying interest on certain financing operations, and by paying fees to the Corporation. The receivable balance for these contributions appears under the heading "Other Assets"

#### **Fixed Assets**

Fixed assets are recorded at cost. They are depreciated as of their start-up date, according to their estimated useful liver under the straight-line method, at the following rates.

Software and computer equipment	33 1/3%
Office furniture	
Leasehold improvements	10%

# Issuance Expenses, Long-Term Debt Discounts and Premiums

Issuance expenses, long-term debt discounts and premiums are deferred and amortized over the term of the related loan according to the straight-line method. Deferred issuance expenses on long-term debt are included in other assets. Deferred discounts and premiums are presented in deduction or in addition to the loans to which they are associated.

#### Lands for Sale

Lands are valued at the lowest of cost or the net realizable value. The cost includes expenses related to decontamination and clean-up work.

#### Deferred Income

The Québec government's contribution for the acquisition of certain fixed assets is deferred and transferred to the statement of income according to the same method and the same rates used for depreciating fixed assets.

#### Risk Premiums

When approving a financing operation, the Corporation generally requires a risk premium from the client company. The premium in the form of a purchase stock option is recorded when an agreement is reached with the client concerning the exact amount and date of payment of the premium. The premium in the form of a share in earnings is payable and recorded no later than six months after the end of the company's fiscal year. The lump-sum premium is recorded when due according to the contract.

Gains on the disposal of shares acquired following the exercise of an option are shown under the heading "Risk premiums – Purchase stock options" in the Corporation's statement of income.

#### **Financial Contributions**

Financial contributions are made up of non-refundable financial contributions and conditional-refund financial contributions.

Financial contributions are charged to the statement of income for the fiscal year in which the Corporation approved the disbursement. The corresponding contribution from the Quebec government for the financial contributions it assumes is then deemed to have been earned by the Corporation.

Subsequent recoveries of conditional-refund financial contributions are charged to the statement of income for the current fiscal year. The applicable Quebec government refund is also recorded in the statement of income for the current fiscal year.

#### Fees Paid to Financial Intermediaries

Through one of its subsidiaries, the Corporation pays fees to financial intermediaries for canvassing immigrant investors, for finding companies to recommend for a non-refundable financial contribution, and for closing immigrant investors' files.

Fees paid for canvassing an immigrant investor and fees paid for finding a company to recommend are accounted for once the company has accepted the financing operation. Fees paid for canvassing an immigrant investor are deferred and charged to the statement of income for the duration of the corresponding investment, namely five years, according to the straight-line depreciation method. Fees for closing an immigrant investor's file are recorded on the date the file is closed.

#### **Financial Derivative Instruments**

The Corporation holds financial derivative instruments for the purpose of managing the interest rate risk flowing from positions appearing in the balance sheet. These financial instruments are used as a hedge for the sole purpose of matching assets and liabilities sensitive to interest rates. The related gains and losses realized are shown over the term of the related position, as an interest rate adjustment. Gains and losses not realized on financial instruments are deferred.

#### **Currency Translation**

Guarantees expressed in foreign currency are translated into Canadian dollars at the rate applicable at the date of the balance sheet. The accounts of the statements of income are translated at the prevailing exchange rate as at the transaction date.

#### Pension Plans

The Corporation contributes to government multi-employer defined-benefit pension plans. However, these contributions are accounted for according to the accounting policies concerning defined contribution plans, since the Corporation does not have sufficient data to apply the policies for defined benefit plans.

# 3. Temporary Investments

	2003	2002
Banker's acceptances with a maturity not exceeding three months following the acquisition date, from 2.82% to 3.07%, maturing between April 1 and May 21, 2003	4,542	34,101
anker's acceptances with a maturity exceeding three months following the acquisition date, from 2.70% to 3.41%, maturing between April 7 and October 23, 2003	69,083	
	73,625	34,101

## 4. Investments

	2003	2002
Notes receivable from the Québec government, from 4.29% to 6.01%, maturing between January 24, 2006 and March 26, 2008, nominal value of \$535,600 thousand	437,981	154,928
Capital investment, valued under the equity accounting method — Affiliated company, Canadair Québec Capital S.E.N.C.	43	
	438,024	155,009

The maturities of the investments are as follows:

No maturity	2008	2007	2006
43	338,400	195,600	1,600

# 5. Loans, Less Accumulated Provision for Losses

			2003	2002
	Not Guaranteed by the Québec Government	Guaranteed by the Québec Government	Total	Total
Loans				
nterest-bearing				
Fixed rate	11,504	137,659	149,163	125,468
Variable rate	43,247	243,772	287,019	99,057
	54,751	381,431	436,182	224,525
	372	469,308	469,680	470,812
Restructured	4,431		4,431	
Doubtful	26,144	94,492	120,636	137,130
	35,698	945,231	1,030,929	835 490
Accumulated provision for losses				
	(6,875)	(56,964)	(63,839)	
			(31,038)	
	(3.810)		(3,810)	(2,619)
Doubtful loans	(18,775)	(88, 123)	(106,898)	
	(29,496)	(176,089)	(205,585)	(136,321)
	56,202	769,142	825,344	

Anticipated cash receipts from loans are detailed as follows:				
Less than one year		89,203	107,181	
		84,236	97,475	
From 2 to 3 years		85,327	97,316	
	12.818	129 125	141,943	
From (1 to 5) years		75, 394	83,605	
		328,270	347,990	
More than 10 years		153,676	155,419	
	85,698	945,231	1,030,929	835,490

<sup>(1)</sup> fixed interest rates ranged between 3% and 12% as at March 31, 2003 (between 9% and 12% as at March 31, 2002)

<sup>(2)</sup> The Corporation's variable interest rate was 6.25% as at March 31, 2003 (5.25% as at Mirch 31, 2002)

# 6. Shares, Less Accumulated Provision for Losses

		2003	2002
		Total	
Shares			
		13,148	24,892
		69,054	
		8,103	
		1,231	
		1,170	1,996
		92,706	108,564
Accumulated provision for losses			
		(10,022)	
		(7,041)	
		(8,103)	
		(661)	
		(1,006)	
		(26,833)	
		65,873	

The share redemption maturities are detailed as follows:			
		80	
		115	
		163	
		163	
		500	
		17,153	
		45,000	
		63,174	
		29,532	
		92,706	

The Constitution made shaded by public completes. The net burst which there shared at at March 31, 2002 Accounting to stock warker questations as at March 31, 2003, here when had a serie of \$4,004 floorand \$7,000 thousand or a March 31, 2003.

# 7. Units, Less Accumulated Provision for Losses

			2003	2002
			Total	
Units				
			2,724	
Of a limited partnership		18,949	18,949	18,949
	64	21,609	21,673	21,591
Accumulated provision for losses.  Preferred units of cooperatives  Units of a limited partnership.			(482) -	
		(478)	(482)	
			21,191	

The unit redemption maturities are detailed as follows:				
			38	
			411	
			18,636	
			5.7	
			6.2	
			499	
			19,703	
			1,970	
	64	21,609	21,673	21,591

# 8. Guarantees, Less Accumulated Provision for Losses

			2003	2002
	Not Guaranteed by the Québec Government	Guaranteed by the Quebec Government	Total	Total
Guarantees				
			592,093	598,309
	45,490	451,215	496,705	280,989
	280,009	808,789	1,088,798	879,298
Accumulated provision for losses				
			(154,128)	
			(50,916)	(23,040)
		(144,689)	(205,044)	(175,467)
			883,754	

The guarantee maturities are detailed as follows:			
		90,924	
		56,777	
		16,302	
		97,452	
		39,535	
		308,511	
		479,297	
		1,088,798	

#### 9. Accumulated Provision for Losses

			2003	2002
	Financing Operations Not Guaranteed by the Québec Government	Financing Operations Guaranteed by the Québec Government	Total	Total
		253,904	352,675	275,281
Provision for losses	15.827	125,450	141,277	114,695
			825	
			(39,097)	(22,729)
Guarantee disbursements that did not create an asset		(6,279)	(17,736)	(15,208)
		345,328	437,944	352.675

The accumulated provision for losses are detailed as follows:				
			205,585	
			26,833	
			482	
	60,355	144 689	205,044	175,467
			437,944	

The Corporation can demand that companies provide securities. However, the provision for losses takes into account only the value of securities related to companies that are insolvent or that would likely become insolvent in the short term.

#### 10. Fixed Assets

	2003			2002
		Accumulated Depreciation	Net Value	Net Value
			685	
			1,527	
Office furniture			372	
			1,886	
			4,470	

<sup>11)</sup> uraseroid improvements concern fixed assets bearinging to or minted by the Societe immulativitie du Quebec

<sup>(1)</sup> Corresponds to the "Accumulated provision for investments who will be from the Quebec government" shown as an asset on the balance sheet

<sup>(2)</sup> Winte-offs in the form of restructured loans as well as write-offs for scans from restrictured loans amount to \$990 thousand for the year ender Marrie 31, 2004 (\$214 the speed as at Marrie 31, 2007).

#### FINANCIAL INFORMATION

# 11. Other Assets

	2003	2002
	13,406	
Deferred fees to financial intermediaries	28,620	
	1,568	
	93	
	290	
Other receivables **	2,835	2,245
	46,812	

attitions transactions concluded with the Knink de Brain ement du perceivement du Clubbic

(2) The smart of one of the lands has the option to buy it for one dollar, plus the excess of the cost of clean-up work over the total payments made by the latter to the publicage 9971-2076 Quebec inc. according to the terms of its restal agreement. The tenant of the other land has the option to buy if for one dollar, to become 377 the clean of the option to buy if for one dollar.

# 12. Short-Term Debt

2003	
256,100	
143,500	161,500
399,600	355,100

Under decrees 310-2002 and 311-2002, dated March 20, 2002, the Corporation and its subsidiary La Financiere du Québec are authorized to contract short-term loans totalling up to \$700,000 thousand, until March 31, 2003, and \$600,000 thousand thereafter until September 30, 2006, with financial institutions or the Fonds de financement du Québec. The total active short-term loans for the two corporations cannot exceed these limits

As at March 31, 2003, the Corporation had bank credit lines of \$10,000 thousand renewable in September 2003. The used amounts bear interest at the lender's prime rate.

#### FINANCIAL INFORMATION

# 13. Long-Term Debt

	2003	2002
		34,768
<ul> <li>7.50%, maturing on December 1, 2003, nominal value of \$34,116 thousand (effective rate 7.81%)</li> </ul>	34,096	34,056
	100,000	
	75,000	
	175,000	
	84,255	
totes – immigrant investors, interest-free, maturing between January 24, 2006 and April 2, 2008 536,000		
	1,004,351	

(1) Payment of capital is quarantised by the Quilber government

Repayments of the principal on long-term debt over the next five years are as follows:

			2008
134,116	1,600	195,600	413,400

Under decrees 482-2002 and 483-2002, dated April 24, 2002 and amended by decree number 342-2003, dated March 5, 2003, the Corporation and its subsidiary La Financière du Québec are authorized to contract long-term loans totalling up to \$1,500,000 thousand, until September 30, 2006, with the Fonds de financement du gouvernement du Québec. The total active long-term loans for the two corporations cannot exceed this limit.

# 14. Other Liabilities

2003	2002
2,566	
7,159	
9,060	
132	
938	
3,591	3,148
23,446	20,855

<sup>11</sup> in Codes the Quebec governments defensed contribution for the acquist an of fixed essets and the Ministrice des Régions' defensed contribution to the investors and promoters' data bank for amounts representing \$192 thousand and \$50 thousand, respectively, as at March 31, 2003 (\$384 thousand and \$50 thousand

<sup>(2)</sup> Include \$1,520 thousand due to related in titles at at March 31, 2003 (\$1,765 thousand in at Marin 31, 2002)

# 15. Interest Income and Interest Contribution from Québec Government

	2003	2002
	25,198	24,686
	15,112	
	1,669	
nterest contribution from Québec government on low-yield or zero-yield guaranteed financing operations."	21,924	33,564
	63,903	

<sup>(1)</sup> This contribution concerns financing operations guaranteed by the Québes government. It corresponds to the excess of the Corporation's average bombwing out one the proof of these powers.

# 16. Other Income

2003	
(38)	
1,113	746
1,075	

# 17. Interest Charges

2003	
16,276	
10,643	
(5)	
199	
(994)	
26,119	

<sup>(1)</sup> From transactions concluded with the Ronds de financement du gouvernant du Quillier.

# 18. Financial Contributions

	2003	
	Total	
	77,037	
	2,597	
	79,634	

ith Correspond to Thinney's contributions assumed by the Queber government, shown in the Statement of Income and Surplus

<sup>(2)</sup> Herest charges on more time service than the finds de Presidenter du government du Quiter fots led \$4,245 Minuteri for the user milest. Marie 3 1978 (3) 244 monarche forms unit product forms 21, 2003.

### 19. Operating and Administrative Expenses (1)

	2003	2002
Salaries and employee benefits	27,789	23,718
	2,350	2,543
Travel, entertainment, advertising and promotion	4,393	5,020
	988	899
	2,218	2,027
	3,785	3,485
	41,523	37,692

(1) Include \$4,046 thousand to related entities for the year ended Match 31, 2003 (\$3,654 thousand for the year ended Match 31, 2002)

# 20. Changes in Non-Cash Items Related to Operating Activities

	2003	2002
	(4, 180)	57,826
	(3,838)	
	2,783	
	(56,008)	
Accumulated provision for losses recoverable from the Québec government	34,026	20,660
	(27,217)	

#### 21. Financial Derivative Instruments

The Corporation conducts transactions in the form of standardized futures contracts. These contracts are contractual agreements for the purchase or sale of financial instruments at specific prices and at future dates. Futures contracts are traded based on standardized amounts on organized exchanges and are subject to cash margins calculated on a daily basis. As at March 31, 2003, the margin was \$17 thousand and is included in cash.

The following table shows the fair value of the Corporation's portfolio of financial derivative instruments as at March 31, 2003, as represented by unrealized gains or losses.

2003				
		Negative	Net amount	Net amount
			(3)	
			77	
	78	4	74	

#### 22. Commitments

In the regular course of its activities, the Corporation makes various commitments, which represent the unused amounts of financing operations offered in the form of loans, shares, units, guarantees and financial contributions. The total amount of these commitments does not necessarily represent future cash requirements, since many of them will expire or may be realized without giving rise to cash disbursements.

In addition, the Corporation has undertaken to pay fees to financial intermediaries for the closing of immigrant investor files.

The amounts of the commitments are detailed as follows:

	Total	
	710,232	
	260,000	
	1, 175	
	772,763	
	343,009	
	5,786	
	2,092,965	

#### 23. Pension Plans

The employees of Investissement Quebec subscribe to the Government and Public Employees Retirement Plan (RREGOP), the Civil Service Superannuation Plan (CSSP) or the Pension Plan for Management (PPM). These are inter-company defined-benefit plans that include retirement and death guarantees. Investissement Quebec's obligations toward these government plans are limited to its contributions as an employer investissement Quebec's contributions charged to the statement of income for the current year amount to \$849 thousand (\$710 thousand for the year ended March 31, 2002).

# 24. Sick Leave and Vacations Payable

	2003	
	7,367	
	3,847	
Benefits paid during the year	(2.154)	
	9,060	

#### FINANCIAL INFORMATION

## 25. Contingencies

Under decree 1421-98 issued by the Québec government on November 11, 1998, 9071-2076 Québec Inc., a subsidiary of Investissement Québec, acquired a piece of contaminated land in December 1998 for the price of one dollar Investissement Québec will guarantee the environmental liability of this land until funds become available in the subsidiary to assume such liability. The Corporation estimates that the land decontamination and clean-up cost may reach \$2,200 thousand. However, under its incorporating legislation, any losses stemming from this contingent liability will be borne by the Québec government.

Under decree 1393-2001 issued by the Québec government on November 21, 2001, 9109-3294 Québec inc., a subsidiary of investissement Québec acquired a piece of contaminated land in December 2001 for the price of one dollar investissement Québec will guarantee, in part, the environmental liability of this land. The Corporation estimates that the land decontamination and clean-up cost, which it must assume, may reach \$12,200 thousand. However, under its incorporating legislation, any losses stemming from this contingent liability will be borne by the Québec government.

During the year. La Rinanciere du Quebec, a subsidiary of Investissement Quebec, realized a gain on disposal of shares from an option amounting to \$4,133 thousand following the sale of all the shares issued by a company. As part of this transaction, the subsidiary, as the seller, agreed to compensate the managing shareholders for damages or losses which they may incur due to the guarantees that they gave to the buyer. The maximum amount that the subsidiary could be held to pay in this regard is \$620 thousand.

Following the amendment of the Corporation's incorporating statute in December 2001 creating La Financière du Québec, a subsidiary of Investissement Québec, the latter is not exempted from paying the goods and services tax (QST) and the Québeir sales tax (QST). Hence, the subsidiary may be held to pay the GST and the QST retroactively, according to the legal provisions that may be applicable. The subsidiary is not presently able to determine which provisions will apply and, accordingly, the amount of taxes payable. However, the maximum amount that the subsidiary may be held to pay for non-recoverable costs related to the GST and the QST prior to March 31, 2003 is \$1,512 thousand.

Various judicial and extrajudicial proceedings instituted by or against the Corporation are currently under way. In the Corporation's opinion, the outcome of these proceedings will not have a significant impact on its financial position or the results of its operations.

#### 26. Related Party Transactions

The Corporation is a related party to all departments and special funds as well as to all agencies and corporations that are controlled directly or indirectly by the Québec government or are subject to either joint control or significant common influence by the Québec government. The Corporation's business transactions with these related parties were carried out during the normal course of its activities and under usual business conditions. All these transactions, accounted for according to their exchange value, are shown separately in the financial statements.

#### 27. Comparative Figures

Certain comparative figures have been reclassified to conform with the presentation adopted in 2003.

# 28. Balance Sheets of Investissement Québec and its Subsidiaries

		2003					
Assets	Investissement Québec Non- Consolidated	La Financière du Québec	IQ immigrants Investisseus inc.	Other Subsidiaries	Eliminations and Reclassi- fications <sup>1</sup>	Consolidated Total	Consolidated Total
Cash	544						
			73,625			73,625	
						438,024	
						825,344	
	59,880					65,873	
	18,949					21,191	
Accumulated provision for losses recoverable from the Québec government						345,328	253,904
Investments in subsidiaries, valued under the equity accounting method							
Advances to subsidiaries							
						4,470	
Other assets						46,812	
Total assets				1,789		1,820,667	

#### Liabilities and equity

for losses

Liabilities							
Outstanding cheques less cash							
						899	
						399,600	
						1,004,351	
						5,369	
						205,044	
Other liabilities	20,240			180	(1,936)	23,446	
				1,848		1,638,709	1,098,663
Equity							
						32,944	
Surplus (deficit)	149,014	79,159	2,854	(62)	(81,951)	149,014	126,370
	181,958	140,036			(142,832)	181,958	
Total liabilities and equity	1,195,529					1,820,667	

<sup>(1)</sup> Eliminations related to balances and business to business framactions and network cations.

#### FINANCIAL INFORMATION

# 29. Statement of Income and Surplus of Investissement Québec and its Subsidiaries

	2003							
	Investissement				Eliminations			
	Québec Non- Consolidated		IQ Immigrants Investisseurs inc.		and Reclassi- fications **	Consolidated Total	Consolidate Tota	
nterest income and interest								
Québec government	35,528	12,416	16,724		(765)	63,903	61,66	
Risk premiums								
						5,288		
Others						2,412		
		8,596				11,360	9,17	
Commitment fees		4,514				7,722	6,83	
		222				222		
						266	8,30	
IQ Immigrants Investisseurs inc.					(436)			
Other income				(38)		1,075		
	42,989		16,724			92,248	101,72	
						(26,119)	(42,996	
Fees to financial intermediaries						(10,435)	(2,743	
Fees – Affiliated company, La Financière du Québec								
Net income before provision								
for losses and the								
following items			5,853			55,694		
						(141,277)	(114,695	
						125,450		
Net income before the	16,881		5,853	(38)		39.867	40.82	
following items								
			(2,363)			(79,634)	(112,822	
Financial contributions by the Québec government						77,271		
Operating and administrative expenses			(276)			(41,523)		
						27.505	26.79	
Québec government						27,585		
Other expenses						(922)	(464	
Net income before share of income from subsidiaries	8,606		3,003			22,644	29,42	
					(14,038)			
Net income					(14,038)	22,644	29,42	
Surplus (deficit) at the beginning						126,370		
Surplus (deficit) at the end			2.854	(62)	(81.951)	149,014		

(1) Elementary's related to balances and business to business foresart ons and reclassifications

# \_Appendices

- 1 Financing Products Managed by Investissement Québec
- 2 Code of Ethics of the Board of Directors of Investissement Québec
- 3 Code of Ethics of Employees of Investissement Québec and its Subsidiaries
- 4 Language Policy
- 5 Reporting of Vice-Presidents' Compensation
- 6 Methodology Used to Evaluate the Economic Impact of Projects and the Portfolio

# Appendix 1

# Financing Products Managed by Investissement Quebec (as at March 31, 2003). Private Investment and Job Creation Promotion Fund (FAIRE)

Financial support program designed to promote major investment and job creation. Through this program, companies can obtain a refundable, non-refundable or conditional-refund financial contribution, or a loan refund guarantee to help them implement their projects.

#### **Buyer Credit**

Loan quarantee specially designed to support the sale of goods and services to foreign companies

#### SMB Financial

Loan or loan guarantee to help finance investment, innovation, strategic alliance or export projects carried out by small and medium-sized businesses in the manufacturing, propulsive service and tourism sectors. This program allows companies in need of liquidity to temporarily finance tax credits to which they are entitled under the prevailing tax measures. Until March 31, 2003, the SMB Financial program will help support the working capital of companies faced with temporary cash flow problems.

### Program to Promote the Financing of Group Entrepreneurship

Program intended to promote the creation, maintenance and development of enterprises in the social economy by means of financial assistance for non-profit organizations or cooperative enterprises or their subsidiaries.

# Program to Promote the Capitalization of Social Economy Enterprises

Program to support the capitalization of non-profit organizations or cooperative enterprises.

#### SMB Spark

Program to meet the financing needs of small start-up or emerging businesses, including their working capital needs, with the possibility of a loan being granted as a last resort.

#### Immigrant Investors Program For Business Assistance

Program which seeks to foster economic development by investing in Quebec companies some of the income generated by investigents entrusted by immigrant investors to IQ Immigrants Investisseurs inc., a subsidiary of Investissement Quebec.

#### Québec Business Investment Corporation (OBIC)

Capitalization instrument designed for Quebec small and medium-sized businesses that allows investors to obtain favourable tax benefits.

APPENDICE:

# Tax Measures

Evaluation of business eligibility applications and production of annual eligibility attestations or certificates for refundable tax credits.

#### **Biolevier**

Capitalization support program designed to improve access to financing for growing companies in the biotechnology sector, notably through a loan that complements the cash outlay from private investors, to support the development of their products.

#### APPENDICE:

# Appendix 2

#### Code of Ethics of the Board of Directors of Investissement Quebec

On June 17, 1998, the government adopted decree 824-98 on the ethics of public directors. Pursuant to this decree, the members of the Board of Directors of Investissement Quebec adopted a Code of Ethics during their meeting of September 26, 2000. The code contains principles that reflect the Corporation's mission, its core values and general management principles.

#### **General Provisions**

- This code applies to any person appointed to the Board of Directors of Investissement-Québec.
- The members adhere and contribute to the fulfillment of Investissement Quebec's mission, as described in section 25 of the Act respecting Investissement Quebec and La Financière du Quebec (R.S.Q., c. I-16.1), to wit:

"The mission of the Corporation is to facilitate the growth of investment in Québec and thus contribute to the economic development of Québec and the creation of employment opportunities.

The Corporation centralizes and consolidates the actions of the State to seek out, promote and support investment, and shall become the main channel for communications with the enterprises concerned.

The Corporation strives to stimulate domestic investment and to attract investors from outside Québec. It promotes Québec among investors as a propitious location for investment, offers investors orientation services to guide them in their dealings with the Government, and provides them with financial and technical support.

The Corporation participates in the growth of enterprises, in particular by facilitating research and development and export activities.

The Corporation also works to retain current investment in Quebec by providing support to enterprises established in Quebec that show particular dynamism or potential."

 The members adhere to the values and general management principles underlying Investissement Quebec's activities: client focus, proactive approach, competence, commitment, integrity, efficiency and effectiveness.

#### **Ethical Rules**

- 4. Any member of the Board of Directors who notices, during a Board of Directors or Executive Committee meeting, that he is in conflict of interest must disclose the interest in writing to the Chairman of the Board, abstain from participating in any deliberation or decision relating to the subject of the conflict, and withdraw for the duration of the deliberation and vote relating to this matter.
- 5. A member shall avoid putting himself in a position where his personal interest conflicts with the obligations of his duties.
- 6. Any member who provides, or whose partner provides, professional services for a fee or other consideration to a company, shall abstain, throughout the period in which the services are provided, from communicating with the personnel of Investissement Québec in respect of any financial transaction involving this company and the Corporation. This prohibition is applicable during the year following the termination of the member's mandate.

- 7. A member may not be designated investissement Quebec managing director for a company,
- 8 Members shall exercise discretion regarding any information obtained as part of or while exercising their duties and shall at all times respect the confidential nature of such information.

This obligation shall not prevent a member representing or related to a particular interest group from consulting or reporting to the group, except if the information is confidential under the law or if the Board of Directors requires that such information be kept confidential.

- 9. A member shall be in conflict of interest when he, his heirs or spouse have, to his knowledge, i) an interest in a client company of investissement Québec that is a closed company within the meaning of the Securities Act (R.S.Q., V-1.1), ii) an interest of ten percent or more in the voting share capital of a client company of investissement Québec that is not a closed company within the meaning of the Securities Act (R.S.Q., V-1.1).
- 10. A member shall be in conflict when the Board is seized of a matter concerning his company, his competitor, the company of a client or that of a relation or a matter of a company that has received a letter of intent or a letter of offer from an entity of which he is a director or an employee.
- 11. A member shall not accept a gift or other benefits, unless they are customary or of modest value. Any other gift or benefit received shall be returned to the donor or remitted to Investissement Québèc.
- 12 A member shall not, directly or indirectly, grant, solicit or accept a favour or undue benefit, for himself or a third party, from a company that has business relations with Investissement Ouebec.
- 13 A member shall, in making his decisions, avoid being influenced by job offers.
- 14 A member who no longer holds his position shall behave in a manner so as not to take undue advantage of his former position at Investissement Quebec.
- 15. A member who no longer holds his position shall not disclose any confidential information he has obtained or give advice to anyone based on information that is not available to the public concerning Investissement Québec. This prohibition is applicable during the year following the termination of his mandate.
- 16. An ethics committee has been set up comprising three members appointed by the Board of Directors of Investissement Québec. This committee meets at the request of the Chairman of the Board of Investissement Québec to examine all matters referred to it by the Board of Directors and, where applicable, submits its report to the Board.

APPENDICES

# Appendix 3

# Code of Ethics of Employees of Investissement Quebec and its Subsidiaries. Preamble

The Code of Ethics of Employees of Investissement Quebec and its Subsidiaries is a document that sets out the rules of conduct and behaviour to be followed in order to protect the interests of the Corporation, its clients, suppliers and partners, as well as the interests of the government.

It is a complement to the laws governing Quebec society, collective agreements and professional codes of practice governing the work of the Corporation's employees. Without standing in lieu thereof, it prevails in all circumstances when the rules set forth therein are more precise and more stringent.

All employees have a responsibility to read this Code and to refer to it on a daily basis in all their interactions with their colleagues and with the partners, clients and suppliers of Investissement Québec and its subsidiaries.

Since the Code cannot give an exhaustive listing of all ambiguous situations in which an employee may be involved, the employee shall contact his immediate superior or; if this is impossible, the General Secretary of the Corporation, for advice on the behaviour to adopt. If the employee is not able to contact these people, he shall act to the best of his judgment, in keeping, with the spirit of the principles of the Code and the values of the Corporation.

#### Scope

The Code of Ethics applies to all employees of investissement Quebec and its subsidiaries, namely, managers, legal advisors, professionals and clerical and technical staff, be they interns, replacements, temporary or regular employees.

#### Ethical Principles at Investissement Quebec and its Subsidiaries

#### 1. General Duties and Obligations

#### 1.1 Know and respect the Corporation's legislation and its regulations and the Code of Ethics.

The employee shall comply with the Act respecting Investissement Quebec and La Financière du Quebec and its regulations, which set out the Corporation's mandate, its operating framework and; the rules that the employees must follow in performing their duties.

The employee shall attest in writing that he has received and read this Code of Ethics (and, its amendments, if any), and that he agrees to respect the principles set forth therein.

If an employee has to work with clients, suppliers or partners who live in other countries, he shall respect the laws of these countries. If the employee is a member of a professional order, he has to respect the ethical principles established by this order, to the extent that these principles do not run counter to the Corporation's ethical principles. In both cases, if there is a discrepancy, the more stringent laws and principles will apply.

#### 1.2 Respect clients, suppliers, partners and work colleagues

The employee shall exhibit a spirit of collaboration, courtesy and fairness by showing respect and impartiality toward clients, suppliers, partners and other employees with whom he interacts in performing his duties.

The employee agrees to avoid any preference or bias that cannot be justified and that may stem from prejudices based, among other things, on gender, race, colour, religion or political convictions.

The employee shall exhibit good judgment with respect to the content of documents he brings with him during his work, be they in electronic or paper form. Any content that is pornographic or violent in nature or in bad taste and that may shock work colleagues or tarnish the reputation of the Corporation and its officers is prohibited.

The employee shall abstain from performing his work in a state that is likely to compromise the quality of his performance.

### 1.3 Show professionalism

The employee shall provide adequate services by being efficient and diligent in fulfilling his duties and responsibilities. If he is faced with a situation beyond his area of expertise, he shall request assistance from a colleague or a superior with the required expertise.

In performing his duties, the employee shall ensure to gather sufficient information to be able to conveniently justify his recommendations. He shall, as the case may be, abide by the Corporation's standards and policies in order to ensure the quality of the information gathered.

An employee who is in direct contact with clients, potential investors or others has a responsibility to advise them adequately on the services that may be offered to them. To this end, the employee shall rely on a reasonable analysis for any recommendations presented to clients, potential investors and others to assist them in their projects, or presented to the officers of the Corporation to carry out financing operations among these clients.

The employee has a responsibility to upgrade his skills in order to be able to perform his duties effectively throughout the duration of his employment.

# 2. Duties and Obligations Toward the Employer

#### 2.1 Act with honesty, integrity and loyalty

The employee shall keep records that, at all times, correctly reflect the reality of the subjects handled and that present the nature of transactions accurately and precisely.

The employee shall be transparent in his actions.

The employee agrees to use, adequately and solely for the purpose of his work, the different systems available to the Corporation and any computer equipment, materials or premises put at his disposal.

The employee shall remain loyal to the Corporation, notably by defending its interests and, avoiding to cause it any harm, whether it is by committing acts designed to intentionally delay or accelerate the execution of a financial commitment or service, or by using language that may tarnish the image of the Corporation. This loyalty toward the Corporation extends beyond the termination of employment within the organization.

The employee shall conform to the job requirements and to the demands of his immediate superior; this means respecting hierarchy. If the employee feels that the demands of his superior are unjust or unreasonable, he may discuss them with the superior and, if the situation is not corrected, turn to his line supervisor or, exceptionally and when the circumstances warrant, to the General Secretary.

#### 2.2 Report conflicts of interest

# 2.2.1 Definition and general obligations

The employee shall be in conflict of interest or apparent conflict of interest if he finds himself in a situation that may lead him directly or indirectly to choose:

- between the interests of the Corporation, its clients or suppliers and his personal or business interests or the interests of a person with whom he is related in any way whatsoever; or
- . between the interests of two or more of its clients or suppliers.

The employee shall take all the necessary measures to avoid real, eventual or apparent conflicts of interest. If the employee wishes to obtain more information on a specific case, he may at any time contact his superior or, exceptionally and when circumstances warrant, the General Secretary. However, in all cases where the employee feels that he is in conflict of interest or if he is in a situation where it is reasonably possible to believe that there is a conflict of interest, he shall advise the President and Chief Executive Officer in writing, using the form entitled "Request for Opinion on Conflict of Interest or Apparent Conflict of Interest" (see appendix I). The President and Chief Executive Officer will provide guidance, as soon as possible, about the procedure to follow, in accordance with section 19 of the Act respecting Investissement Québec and La Financière du Québec.

The employee shall not influence or try to influence a transaction by the Corporation using privileged information (confidential information acquired in the performance of his duties), nor use his status as an employee of the Corporation to derive an advantage for himself, for a business relation or for a person with whom he is related in any way whatsoever.

#### 2.2.2 Securities and interests

# Situations of conflict of interest or apparent conflict of interest

Given the nature of the activities of Investissement Québec and its subsidiaries, securities and interests that an employee or any person with whom he is related in any way whatsoever holds in listed or unlisted companies may create situations of conflict of interest or apparent conflict of interest.

#### List of securities and interests under embargo

Once a company i) that is listed on a recognized exchange or ii) that has shown an intention to be listed on a recognized exchange, enters into discussions with Investissement Québec or any of its subsidiaries regarding any potential business dealing, the company shall be placed under an embargo, and no employee may trade on these securities or interests. The name of the company shall then be included in the "List of Securities and Interests Under Embargo".

The same shall apply for a company that is about to file or that has filed an application for registration with Investissement Québec as a Québec Business Investment Company (QBIC).

#### Trading on securities and interests

The employee may trade on securities and interests that are not under an embargo, provided such trading does not put the employee in a situation of conflict of interest or apparent conflict of interest. The employee shall, to this end, perform the appropriate due diligence in order to avoid any situation of incompatibility with his functions or any use of confidential information.

In this regard, the employee shall be presumed to be in conflict of interest in respect of a company when he is responsible for that company's file. This rule also applies to an employee who is involved in the process of approving the file of the company in question.

#### 2.3 Duty of professional practice toward the employer

The employee may perform any work outside the office on the express condition that such work does not put the employee in conflict of interest or apparent conflict of interest.

The employee shall not work for himself or for any other person during the Corporation's regular business hours.

#### 2.4 Member of boards of directors

When an employee sits on the board of directors of a company or organization or is on the verge of being named to such a board, he shall disclose it in writing to the President and Chief Executive Officer (using the form in appendix II), who will decide whether there is a conflict of interest or not.

If an evaluation of the situation shows that there is a conflict of interest or apparent conflict of interest, the President and Chief Executive Officer may demand that the employee resign from the board of directors or give up his intention of sitting on such board.

This provision does not apply when the employee is designated by Investissement Québec as a member of the board of directors of a company for which the Corporation has authorized a financing operation.

#### 3. Duties and Obligations Toward Current and Potential Clients and Suppliers

#### 3.1 Show objectivity

The employee shall remain objective in his attitude and actions. He shall not make any premature judgment on the work to be done or on the possible results of such work.

It is important that the employee not let any doubt persist as to his objectivity and impartiality.

The employee has a duty to inform his clients honestly and fully about the products and services offered by the Corporation.

The employee's professional judgment shall be free from any outside influence. The employee shall perform the work requested in keeping with trade practices, despite any attempt at diversion or other pressures that may be exerted on him.

The employee shall refrain from any partisan activity in when performing his duties. However, the employee has the right to participate in political activities outside business hours (financial contributions, participation in the activities of a political party, etc.), but he shall show appropriate reserve and not identify himself with the Corporation when carrying out these activities.

#### 3.2 Show independence

The employee shall not use his status as an employee of the Corporation to try to derive, from any person whatsoever, an advantage for himself, for a business relation or for a person with whom he is related in any way whatsoever, nor shall he agree to benefit from such an advantage if it was offered to him.

Furthermore, any gift, donation, service, advantage or other favour shall be considered a potential source of conflict of interest. Hence, the employee shall avoid giving or receiving any gift, donation, service, advantage or other favour that may affect his role and responsibilities or may damage the Corporation's credibility. In general, any one-time, symbolic gift, donation, service or advantage of little value may be accepted in the regular course of business. The same applies for meals and tickets to cultural, sporting or community events, on condition that the amounts are reasonable. When in doubt, the employee shall contact his superior or, when circumstances warrant, notably in case of a lack of written guidelines or in case of difficulty in interpretation, the General Secretary, who will indicate the best procedure to follow.

#### 3.3 Maintain the confidentiality of information

The employee shall maintain the confidentiality of the Corporation's business relations with its clients or suppliers. He may disclose only information that is in the public domain, prescribed by law or has been authorized by the client or supplier to this end.

The employee shall ensure that no confidential information is provided to unauthorized persons inadvertently during a conversation with a colleague, client, supplier or other. The employee shall therefore exercise caution and discretion in transmitting information, regardless of the means of communication used.

Work colleagues have a right to discretion as much as the Corporation's clients or suppliers. If the employee learns about certain details in the personal affairs of a colleague, he shall make sure to respect this right.

After leaving Investissement Québec or any of its subsidiaries, an ex-employee has the obligation to ensure the confidentiality of information obtained while he was employed by the Corporation as if he was still employed.

# 3.4 Treat competitors and partners fairly.

The employee shall give clients a fair, accurate and impartial portrait of the Corporation's competitors and partners. He shall not give an inaccurate, misleading, demeaning or unfair depiction of a competitor or a partner. If a client wishes to contact another organization, the employee shall not try to discredit such organization.

# Management Rules Responsibilities of Stakeholders



#### 1. Responsibilities of the employee

The employee has a responsibility to read and apply the Code of Ethics and to notify his superior or, exceptionally and when circumstances warrant, the General Secretary, of any violation that may harm his reputation, that of his work colleagues or that of the Corporation.

The employee agrees in this regard to treat all information transmitted to him confidentially, and to protect other employees from any possible reprisals by reporting violations of the Code.

The employee also has a responsibility, with respect to the "List of Securities and Interests Under Embargo", to report forthwith to the General Secretary, the name of any company that contacts him with regard to a potential operation by the Comporation.

#### 2. Responsibilities of the immediate superior

The immediate superior has a responsibility to promote the Code of Ethics among employees under his supervision or authority. He shall also provide guidance concerning their responsibility toward the principles laid out in the document.

The immediate superior shall learn about his supervisory responsibility by contacting his own superior or, exceptionally and when circumstances warrant, the General Secretary.

# 3. Responsibilities of the General Secretary of the Corporation

The General Secretary:

- Advises the President and Chief Executive Officer on any matter related to ethics
- Maintains the confidentiality of statements made to him by the President and Chief Executive Officer or any confidential information transmitted to him:
- Establishes and updates any records relating to the application of the Code of Ethics, notably
  the "List of Securities and Interests Under Embargo", does the necessary due diligence and
  reports, from time to time, to the Ethics Committee:
- Acts as the contact person for all employees, since he has to present all cases brought to his attention or concerning him to the Ethics Committee.

AFFENDICES

# Management Rules

Responsibilities of Stakeholders



#### 1. Responsibilities of the employee

The employee has a responsibility to read and apply the Code of Ethics and to notify his superior or, exceptionally and when circumstances warrant, the General Secretary, of any violation that may harm his reputation, that of his work colleagues or that of the Corporation.

The employee agrees in this regard to treat all information transmitted to him confidentially and to protect other employees from any possible reprisals by reporting violations of the Code.

The employee also has a responsibility, with respect to the "List of Securities and Interests Under Embargo", to report forthwith to the General Secretary, the name of any company that contacts him with regard to a potential operation by the Corporation.

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The immediate superior has a responsibility to promote the Code of Ethics among employees under his supervision or authority. He shall also provide guidance concerning their responsibility toward the principles laid out in the document.

The immediate superior shall learn about his supervisory responsibility by contacting his own superior or, exceptionally and when circumstances warrant, the General Secretary.

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- Advises the President and Chief Executive Officer on any matter related to ethics.
- Maintains the confidentiality of statements made to him by the President and Chief Executive Officer or any confidential information transmitted to him;
- Establishes and updates any records relating to the application of the Code of Ethics, notably
  the "List of Securities and Interests Under Embargo", does the necessary due diligence and
  reports, from time to time, to the Ethics Committee;
- Acts as the contact person for all employees, since he has to present all cases brought to his attention or concerning him to the Ethics Committee.

# 4. Responsibilities of the President and Chief Executive Officer.

The President and Chief Executive Officer of the Corporation

- Acts as the decision-maker for all cases brought to his attention since, in light of the
  information he receives, if he deems that an employee is in conflict of interest or in
  apparent conflict of interest, he may determine any reasonable and appropriate measure
  to correct the situation;
- Maintains the confidentiality of statements or other information communicated to him, on the understanding that in an effort to obtain information or opinions, he may share this information with any person of his choosing. In this regard, any person informed by the President and Chief Executive Officer shall keep this information confidential.
- · Presents any request brought to his attention to the Ethics Committee

# 5. Responsibilities of the Ethics Committee,

The Ethics Committee is made up of four members appointed by the Board of Directors of Investissement Quebec, it meets at least two (2) times a year and its responsibilities are

- To meet at the request of the Chairman of the Board of Investissement Québec to examine all matters related to the interpretation and application of this Code or to examine any matter submitted by the Board of Directors and to present its report to the Board of Directors, as the case may be
- To develop, at the request of the Board of Directors, one or more guidelines to clarify certain aspects of the Code of Ethics. To this end, the Committee has a duty to perform the necessary due diligence in order to avoid any contradiction between the proposed guideline(s) and the content of the Code.

#### 6. Responsibilities of the Board of Directors

The Board of Directors of Investissement Quebec

- . Adopts the Code of Ethics as well as its amendments, if any
- · Appoints the members of the Ethics Committee
- · Approves the guidelines proposed by the Ethics Committee

#### Administrative and Disciplinary Measures

If the employee violates the precepts of the Code of Ethics, he may have to face an administrative measure (warning or temporary suspension) for minor violations, or a disciplinary measure (reprimand, suspension or dismissal) for more serious violations, in keeping with the rights of the parties involved.

The Corporation may also take appropriate action against employees who leave Investissement Quebec or any of its subsidiaries and violate the rules that still apply to them



# Appendix 4

# Language Policy

The Corporation applies the language policy adopted by the Board of Directors on September 25, 2001, which is based on the French Language Charter, the government's language policy, the policy concerning government contracts and the policy regarding the use of French in information technologies.

APPENDICES

# Appendix 5

# Reporting of Vice-Presidents' Compensation

In accordance with CT 196753, the compensation of Investissement Québec's vice-presidents must be disclosed to the public. The Corporation reports that the vice-presidents were compensated according to a pay scale ranging from a minimum of \$105,297 to a maximum of \$131,621.

# Appendix 6

#### Methodology Used to Evaluate the Economic Impact of Projects and the Portfolio

The Corporation evaluates the assets it finances. This evaluation covers all projects financed in 2002-2003, excluding financing offers refused by companies, projects under the Canada-Québec Auxiliary Agreement on Industrial Development, as well as projects related to a sale, which are already evaluated under the portfolio's economic impact.

The analysis focuses on the cost of projects, broken down by type of expenditures construction, equipment and machinery, professional fees and working capital. The evaluation of the impact of the use of the assets financed by the Corporation takes into account the sales shown on the companies' latest financial statements.

The Institut de la statistique du Québec (ISQ) used these data and its input-output model to evaluate the economic impact of the projects. Yves Dion, economist and professor, and Régis Fortin, professor of finance, both at the Université du Québec à Rimouski (UQAR), analyzed the impact of the projects financed by the Corporation on the Québec economy, by program, by sector and by region.

The methodology used prevents sales from being counted twice, especially in the case of companies that benefited from more than one program. Like last year, the evaluation of the portfolio's impact covers a sample of 77% of client companies. All data were taken from audited or examined financial statements. The results are presented by program, by sector and by region, according to the following parameters: jobs, added value and Quebec government revenue. They were produced by the Institut de la statistique du Quebec (ISQ), using its input-output model. The composition of Investissement Quebec's portfolio changes, such that variations in economic impact over time can be attributable, in part, to the turnover of companies (entering and leaving the portfolio) and not only to their performance or the economic climate.

In addition, the Corporation is able to quantify the portion of the economic impact it generated, thereby evaluating the profitability of its operations. For SMB financial programs and government mandates, this portion corresponds to the impact of projects implemented by companies that exceeded the normal risk threshold of private financial institutions. For the FAIRE program, the portion of the impact attributable to investissement Québec is proportionate to the probability of non-implementation of a project weighted against the net gain for the economy. Both the project and portfolio evaluations are objective assessments based on a rating system that compares a set of financial and economic parameters.

This method and the overall results were presented at many public forums, including the congress of the Association canadienne-française pour l'avancement de la science in 1997 and 1998, the congress of the Canadian Valuation Society in May 1999, the congress of the American Chamber of Commerce Research Association, held in June 2001, and the congress of the Association de science régionale de langue française held in Trois-Rivières from August 21 to 23, 2002.

